



Where Nature Begins

Village of Shiocton

N5605 State Rd. 76

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Shiocton, WI 54170

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#1 Call to Order

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the December 8, 2025 meeting was called to order by Village President Jenny Schmook at 6:00p.m.

#2 Pledge of Allegiance to the Flag of the United States of America

#3 Roll Call

Roll call was taken and present was Trustees Dawes, Bunnell, Gomm, Tyler, Brownson and Woods. Village President Jenny Schmook, Police Chief Sara Knapp, Village Clerk Laurie Sweeney, DPW Dan Nabbefeld, Michaela Woodward, DPW Jesse Smith, Jim Fank, Lori Bellile, Heather Shepard, Doug Tyler and Tammy Free.

#4. Approve Minutes from November Regular Meeting.

M/S/P Dawes/Tyler to Approve minutes from November Regular Meeting.

#5. Approve Ordinance adopting and enacting a new code for the Village of Shiocton as presented.

M/S/P Tyler/Bunnell to Approve Ordinance adopting and enacting a new code for the Village of Shiocton as presented.

#6. Street/Utilities Reports- Director of Public Works Dan Nabbefeld

DPW Nabbefeld reported that the well is now running.

The 2025 maintenance projects are all complete but one. The motor in the VFD is being replaced on the 18th.

The utilities for the school project are now hooked up. The permit states that if the street sinks in the next two years they are responsible to fix it.

Dan reported that there are several residents and a church who are blowing their snow into the street after the streets after the street is plowed. There is a Village ordinance that states you cannot do that. Going forward, the people doing it will be given one warning and after that will be given a citation.

#7. Approve or Deny Operator license for Alberta Van Patten, Tammy Calkins & Tracy Hooyman

M/S/P Dawes/Brownson to Approve Operator license for Alberta Van Patten, Tammy Calkins & Tracy Hooyman.

#8. Shiocton Police Department November Activity Report- Chief Knapp

Chief Knapp reported that the crossing guard signs have been replaced.

The Chief participated in "The Lights of Christmas" and was given \$1,600 in gift cards to distribute.

Calls for November:

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|------------------|-------|
| Disturbance | 1 |
| School safety | 11 |
| Missing person | 1 |
| MEDICAL | 1 |
| BUSINESS CHECK | 18 |
| TRAFFIC SAFETY | 11 |
| ACCIDENT | 3 |
| ANIMAL | 2 |
| Vehicle lockout | 1 |
| PARKING | 2 |
| HAZARD | 1 |
| MOTORIST ASSIST | 2 |
| DRUGS | 1 |
| TRESSPASSING | 1 |
| SUSP. INCIDENT | 1 |
| LOST AND FOUND | 1 |
| OPEN DOOR | 1 |
| WELFARE CHECK | 1 |
| CRIME PREVENTION | 17 |
| ALARM | 0 |
| TRAFFIC STOP | 21 |
| 911 hangup | 2 |
| | <hr/> |
| | 98 |

#9. Range Report

The busy season went smoothly. Things have slowed down now. The archery tower is complete.

#10. Committee Reports

Michaela reported on the Library. November had 900 check outs and 300 visits. So far, this year has exceeded the 2024 numbers. The total circulation is 12,337. That includes audio and e-books. They had 582 attendees for the 34 programs. Michaela read a letter from a library customer who had a positive experience visiting the library. Heather Shepard was present to speak about how the library has positively impacted her and her family.

Dan Nabbefeld reported that the Fire department's new truck has arrived.

#11. Clerk- Water rate case study

Clerk Sweeney reminded the Board that in 2024

The Public Service Commission sent a letter stating that the utilities need to raise their water rates. In 2024 they did a simple rate increase of 3% to help until a full rate case study could be done. Now the auditors are working with the Clerk to complete the application for the full study. The PSC will review the application and set the rate.

#12. Approve new contract with M & K Assessment

Clerk Sweeney presented a new contract for Assessment Services with M&K Assessments. M&K has been the Village Assessor for 23 years and has not raised their rates at all in that 23years. They are now asking the Village to sign a rolling 3year contract and increasing the fee from \$800 per month to \$1,000 per month. With the fast-changing market the need for re-evaluations is more often. The contract also states that the years we will need a re-valuation there will be an additional charge of \$5,000.

M/S/P Woods/Dawes to Approve new contract with M & K Assessment

#13. Finance Committee examination of bills & vouchers

M/S/P Brownson/Tyler to Approve the Bills as Presented.

#14. Forthcoming Events

Fire Dept. cornhole event is the first Saturday in February.
The school has their Christmas concert this week.

#15. Public Comment – This is a time for the public to bring up any concerns they would like the Board to address.

#16. Adjourn

With no further business to come before the Board meeting adjourned at 6:31 p.m.

Posted and dated December 9, 2025

Laurie Sweeney, Village Clerk/Treasurer

The Shiocton Village Hall is accessible to the physically disadvantaged. If special accommodations for visually or hearing-impaired individuals are needed, please contact the Shiocton Clerk/Treasurer at 920-986-3415.

These minutes are a shortened version of what was discussed at the meeting.

THESE MINUTES ARE A DRAFT AND WILL BE REVIEWED FOR APPROVAL AT THE NEXT MONTHLY BOARD MEETING.