**#1 Call to Order**

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the April 10, 2023 meeting was called to order by Village President Terri James at 6:00p.m.

**#2 Pledge of Allegiance to the Flag of the United States of America**

**#3 Roll Call**

Roll call was taken and present were Village President Terri James, Trustees Dawes, Bunnell, Schmoock and D. Van Straten. Trustees R. Van Straten and Gomm were excused. Also, present were Police Chief Sara Knapp, Village Clerk Laurie Sweeney, DPW Dan Conradt, Gary Bunnell, DPW Dan Nabbefeld, DPW Jesse Smith, Jamie Shepard, Diane Tyler, Jake Lamb, Jenni Baltz, Larry Van Straten, Shay Foxenberg and Brian Moravac.

**#4. Approve Minutes from March Meeting**

**M/S/P Dawes/D. Van Straten to Approve the minutes from the March meeting**

**56#5. Oath of Office for Terri James, Diane Tyler, Eugene Butch Bunnell and Jennifer Schmoock**

The Village President and Trustees were sworn in for their new terms.

**#6. Anthony Springstroh- Cemetery update**

Anthony was not able to attend the meeting so this item will be tabled for the May meeting.

**#7. Marilyn Sausen-Poppy Proclamation**

Marilyn was not able to attend the meeting so this item will be tabled for the May meeting.

**#8. Brian Moravec-Outdoor event at Shiocton School**

Brian updated the Board on his upcoming event. He has decided to hold the entire event on school grounds rather than close village streets. The school property will be able to accommodate the event and the parking.

**#9. Revise Class B Liquor License for Jennifer Baltz to include the outdoor grassy area on the south side of building**

**M/S/P Schmoock/Dawes to Approve the revision to Class B Liquor License for Jennifer Baltz to include the outdoor grassy area on the south side of building**

**#10. Resolution 02-23 to borrow funds from Board of Commissions of Public Lands for the purchase of a new garbage truck in the amount of $254,536**

Trustee Dawes read the resolution to borrow funds for a new garbage truck.

**M/S/P Dawes/D. Van Straten to Approve Resolution 02-23 to borrow funds from Board of Commissions of Public Lands for the purchase of a new garbage truck in the amount of $254,536**

**#11. Trustee Dawes- 911 address signs**

Trustee Dawes presented some pictures of address signs. He feels it is important for the Board to consider requiring the reflective address fire signs for all address in the Village. Clerk Sweeney stated this may have to be a future budgeted item because the Village will have to cover the cost upfront then bill the residents as a special assessment on their tax bill. The Streets Committee will meet to go over the options. It was suggested that the fire department drive around and see what colors are more visible.

**#12. Approve/Deny Operator License for Jennier Wettengel and Jamie Shepard**

Trustee Schmoock excused herself from the vote.

**M/S/P Bunnell/D. Van Straten to Approve Operator License for Jennier Wettengel and Jamie Shepard**

**#13. Street/Utilities Reports- Director of Public Works Dan Conradt**

Dan Conradt met with Safe step to look at sidewalk maintenance.

Sommers Construction is giving concrete barriers to put around the generator on HWY 54 to protect

 it from damage.

Dan asked about contracting with a company to maintain the generators every year. The cost is between

$2,000 and $3,000 annually for 9 years. It would cover oil, antifreeze and labor. The Board agreed

that would be a good idea.

**#14. Shiocton Police Department March Activity Report**

Chief Knapp and Officer Woods participated in stuff the squad for the local food pantry.

The buoys will be out tonight.

Chief Knapp and Clerk Sweeney went to a peer support conference.

Trustee Schmoock complimented Chief Knapp on how she works with her officers.

**Calls for November:**

PARKING 3

 CIVIL MATTER 2

SUSP INCIDENT 1

 Disorderly conduct 1

 ACCIDENT 1

 MEDICAL 2

 BUSINESS CHECK 24

|  |  |  |
| --- | --- | --- |
| TRAFFIC SAFETY | 3 |  |
| ASSIST |  5 |  |
| DOMESTIC | 1 |  |
| ORDINANCE | 4 |  |
| RECKLESS DRIER | 3 |  |
| 911 HANGUP | 3 |  |
| WARRANT | 1 |  |
| SCHOOL SAFETY |  11 |  |
| PO VIOLATION  | 1 |  |
| VIOLATION COURT ORDER | 1 |  |
| LOST AND FOUND |  1  |  |
| ESCORT | 1 |  |
|  WELFARE CHECK | 2 |  |
| CRIME PREVENTION | 2 |  |
| OPEN DOOR | 1 |  |
| TRAFFIC STOPVEHICLE LOCKOUT | 251 |  |
|  | 101 |  |

**#15. Range Update**

The range is closed due to flooding. Hopefully the water goes down and it can be opened in about a week.

**#16. Update of Mill St. Parking**

Chief Knapp reported that the parking issues have gone down since the signs were put up.

There have been a couple tickets issued. Jake Lamb mentioned that one sign was a little confusing. The

Board talked about possibly moving the sign closer to the lift station. Jake has gotten approval from the DNR

to put some parking on his property.

**#17. Committee Reports**

Shay reported on the Library. The Easter Egg Hunt went well considering the weather. It was windy and

cold so they kept the event inside. Shay appreciated the support of the local businesses.

President James reported that there was a special meeting of the Board regarding the garbage truck.

There was also a meeting with the Licensing Committee to go over the current liquor licensing laws. There was a

couple changes made to how the Village will be doing the approval process. The committee will set up a meeting

in May to go over that new process with the license applicants.

**#18. Village President- update on emergency plan for Shiocton**

President James reported that she met with Chief Knapp, Clerk Sweeney, Dan Conradt and Fire Chief

Dan Nabbefeld to go over the Village Emergency Response Plan. Currently the Village adopted the

Outagamie County Plan but they needed to discuss and update the rolls people play and how to alert the residents.

Clerk Sweeney created a pamphlet to mail to the residents. This explains that it is important for the residents to

be prepared at home and has resources for alerts and emergency kits. There will also be three locations for keeping the residents informed during an emergency. The Village Hall, the Post Office and Bamboo Bend Pavilion.

President James stated that it is National Treasurers Week and wanted to recognize Laurie and Tammy

for the job they do.

**#19. Clerk-Election update, Ordinance book update, Village Hall hours**

Clerk Sweeney reported that the election went well. There were 179 voters.

Civic plus will start working on the ordinances soon.

The preliminary audit came in today. President James will review it and approve so they can get the finals delivered.

Clerk Sweeney asked the Board about changing the open hours of the Village Hall. The busiest time of the day is

7:00am-8:00am and over the lunch hour. Friday afternoons are slow. The surrounding municipalities are closed

half day on Fridays. Clerk Sweeney is asking to change the hours from 7:30-3:30 Mon-Fri to

7-4 Mon-Thurs and 7-1 Fri. President James was ok to change the hours and see how it went over. Trustees Bunnell

Schmoock, Dawes and D. Van Straten were all good with the change. The Clerk will start informing the public

now and the new hours will start May 1, 2023.

**#20. Finance Committee examination of bills & vouchers**

President James appointed Trustee Dawes to review the bills in place of R. Van Straten.

**M/S/P Dawes/Bunnell to Approve the bills as presented.**

**#21. Forthcoming Events**

Larry Van Straten asked about the HWY 54 road construction and the timing of the bridge being shut down.

The DPW has a zoom meeting Wednesday and will ask about it then.

**#22. Public Comment – This is a time for the public to bring up any concerns they would like the Board**

 **to address.**

**#23. Adjourn**

**. With no further business to come before the Board meeting adjourned at 7:08 p.m.**

Posted and dated April 11, 2023

Laurie Sweeney, Village Clerk/Treasurer

The Shiocton Village Hall is accessible to the physically disadvantaged. If special accommodations for visually or hearing-impaired individuals are needed, please contact the Shiocton Clerk/Treasurer at 920-986-3415.