**#1 Call to Order**

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the November 14, 2022 meeting was called to order by Village President Terri James at 6:00p.m.

**#2 Pledge of Allegiance to the Flag of the United States of America**

**#3 Roll Call**

Roll call was taken and present were Village President Terri James, Trustees Dawes, Gomm, D. Van Straten, Bunnell and Schmoock. R. Van Straten was excused. Also, present were Police Chief Sara Knapp, Village Clerk Laurie Sweeney, DPW Dan Conradt, Gary Bunnell, DPW Dan Nabbefeld, DPW Jesse Smith, Jake Lamb, Jenny Baltz Mariah Gavin and Shay Foxenberg.

**#4. Approve Minutes from October Meeting**

**M/S/P Dawes/D. Van Straten to Approve the minutes from the October meeting**

**#5. Request to Revise Class B Liquor License for Jennifer Baltz**

Village President Terri James asked to discuss #6 First because that decision affects the decision for #5.

**#6. Request to Transfer Class B Liquor License for Jake Lamb.**

The Licensing Committee met with Jake Lamb to discuss the changes to his property on Mill St. Originally there was going to be Jenny’s business in the back bar and Jakes in the front bar. Since then the front bar has been removed and Jake is asking to have his Class B transferred to the W7832 HWY 54 location. Then Jenny’s license can be revised to include the front bar area.

**M/S/P Dawes/Gomm to Approve Request to Transfer Class B Liquor License for Jake Lamb.**

**M/S/P D. Van Straten/Dawes to Approve Request to Revise Class B Liquor License for Jennifer Baltz to include the entire interior of the building.**

**#7. Municipal Judge Eugene Bunnell – 2023 Court Budget**

Municipal Judge Eugene Bunnell informed the Board that currently the court is held the fourth Tuesday of each month at 6pm and he has changed the time to 4pm. That time works better for the attorney and the clerk.

He also talked about the separation of Police and court. He stated that he has verified the clerk does a good job at keeping the court separate. He does not feel the court needs the separate office at the library location.

**#8. Approve 2023 Election poll workers- Don Payne, Tammy Free, Diane Boelter, Sara Knapp, Darlene Steinbach, Marilyn Sausen, Deb Van Straten, Janet Coe, Pamela Baumgartner and Angela Krug**

**M/S/P Dawes/Gomm to approve 2023 Election poll workers- Don Payne, Tammy Free, Diane Boelter, Sara Knapp, Darlene Steinbach, Marilyn Sausen, Deb Van Straten, Janet Coe, Pamela Baumgartner and Angela Krug**

**#9. Street/Utilities Reports- Director of Public Works Dan Conradt**

Dan Conradt reported that the generators are in but not hooked up yet. The tank that they looked at during

the DPW committee meeting was inspected and found that it does not have a bottom left. That was removed and

they found something else that works.

The Kubota mower they were having all the issues with was fixed. Kubota put a new engine in it at no charge.

**#10. Shiocton Police Department October Activity Report- Chief Knapp**

**Calls for October:**

 MISSING PERSON 1

 ACCIDENT 1

 DAMAGE 1

 BUSINESS CHECK 24

|  |  |  |
| --- | --- | --- |
| SUSPIOUS INCIDENT | 1 |  |
| ASSIST |  2 |  |
| HARASSMENT | 1 |  |
| ORDINANCE | 3 |  |
| HAZARD | 1 |  |
| WELFARE CHECK | 1 |  |
| TRAFFIC SAFETY | 2 |  |
| SCHOOL SAFETY |  13 |  |
| PARKING  | 1 |  |
| FRAUD | 1 |  |
| LOST AND FOUND |  3  |  |
| FIRE | 6 |  |
|  CIVIL | 1 |  |
| CRIME PREVENTION | 5 |  |
| DISTURBANCE | 1 |  |
| TRAFFIC STOPRECKLESS DRIVER | 311 |  |
|  | 104 |  |

Trick or treating went well.

The drug drop box gets emptied twice a year and taken to Fon du lac. This time there was 123 pounds of medications turned in.

Chief Knapp and Clerk Sweeney went to a peer support training.

**#11. Range Report- Chief Knapp**

There has been no word on the grant at this time.

The range will be closed for the hunting season.

**#12. Finance Committee examination of bills & voucher**

**M/S/P Schmoock/Bunnell to Approve the bills as presented**

**#13. Village President- Misc.**

Village President Terri James read a letter from St. Denis Cabbage Chuck Committee thanking the Village

for their support.

**#14. Committee Reports**

Shay reported on the Library meeting. The 2023 OWLS aid was cut $1,600. Shay did a study on library

hours and staff. The Library Board decided to change the hours of the library to better serve the users. The

new hours are M/W 10:30-5:30 and Th./F 12-5pm. Shay will be working more desk hours to decrease the

payroll budget. That savings will go towards materials.

Trustee Dawes reported on the Utilities Meeting. The new roof and ceiling turned out good. The shop is very clean.

Trustee Dawes said the DPW staff is doing a good job.

Trustee Bunnell reported on the Fire Commission meeting. There was a donation of $3,200 in memory of

Jim Countney to purchase defibrillators. One will be placed at the Village Hall and one at the Fire Hall.

Trustee Bunnell stated he has been on the fire department for 51 years and Chief for 47 of them. He will be

stepping down as Chief but still remain on the department.

Clerk Sweeney reported on the Streets meeting. They discussed the subdivision rules regarding curb and gutter

And sidewalks. Clerk Sweeney looked into it and said it would be a Board decision if they would require them

or not but the ordinance would have to be changed to state that.

Village President Terri James reported on the Licensing Committee meeting. The committee discussed changes that

needed to made to the Class B licenses at the N5645 Mill St. business.

**#15. Clerk-employee Christmas, Tammy give sick time to Jesse**

Clerk Sweeney asked President James suggested asking Dave at Muddy Waters if he would allow us to bring

 in food and have the party there.

Clerk Sweeney explained that Jesse is having a surgery and does not have enough time to cover his time off.

Tammy offered to give him a week of her time. He makes less than her so it would be less cost to the Village.

**M/S/P Bunnell/Dawes to allow Tammy to give one week of sick time to Jesse.**

**#16. Approve/Deny Operator License for Abigail Wagenson**

**M/S/P Dawes/D. Van Straten to Approve Operator License for Abigail Wagenson**

**#17. Public Comment – This is a time for the public to bring up any concerns they would like the Board**

**to address**

**#18. Adjourn**

**With no further business to come before the Board meeting adjourned at 6:40 p.m.**

Posted and dated November 21, 2022

Laurie Sweeney, Village Clerk/Treasurer

The Shiocton Village Hall is accessible to the physically disadvantaged. If special accommodations for visually or hearing-impaired individuals are needed, please contact the Shiocton Clerk/Treasurer at 920-986-3415