**#1 Call to Order**

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the February 14, 2022 meeting was called to order by Village President Terri James at 6:00p.m.

**#2 Pledge of Allegiance to the Flag of the United States of America**

**#3 Roll Call**

Roll call was taken and present were Village President Terri James, Trustees Bunnell, D. Van Straten, Winterfeldt, Dawes, Gomm and R. Van Straten. Also, present were Police Chief Sara Knapp, Village Clerk Laurie Sweeney, DPW Dan Nabbefeld, DPW Dan Conradt, Gary Bunnell, Library Director Shay Foxenberg and Marty Baker.

**#4. Acceptance of minutes from previous meeting**

**M/S/P Bunnell/Dawes to approve the minutes from the previous meeting**

**#5. Marty Baker- Request to allow Bovina residents to bring yard waste to the Shiocton public works yard.**

Marty Baker stated that the residents in Tackman Subdivision in Town of Bovina have no place to take their yard waste and grass clippings and is asking the Board to allow Bovina residents to pay a fee to bring their yard waste to the public works yard.

Public Works Director stated he was not in favor of it. He feels it will open a can of worms as well as the Village residents having to deal with the smoke if they have to burn more often and he does not have the time to babysit it more than they already do.

Trustee D. Van Straten asked what they do now? Marty said they are burning it but when there is a lot of yard waste the burn pile can get big for the size of the yard.

Trustee Dawes asked if the Town of Bovina still owned the dump and was told they do not.

Trustee Winterfeldt asked if Marty has asked the Town of Bovina to provide a place. Marty has not asked the town yet.

Trustee R. Van Straten mentioned that Outagamie County has a place to bring yard waste at a reasonable price and it is just a couple miles further.

Trustee Bunnell stated he would be concerned of what happens when our dump area gets full and also thinks the town should be looking into this.

Village President Terri James stated she did not see an issue with it but understood both sides.

The Board decided not to allow residents outside of the Village of Shiocton to bring yard waste into the Village. DPW Conradt stated that because Marty is on the fire department he could bring his yard waste in if needed.

**#6. Jake Lamb- Request a Class B liquor/Beer license**

Jake currently holds a Class A combo license for his two gas stations and is looking at serving food and drinks to go so he has been working with Clerk Sweeney and President James on what he would need to do the get a Class B to do that.

Currently in Wisconsin you cannot hold a Class A and Class B on the same premises (same building) unless they are separated by a wall with a separate entrance and cashier. Clerk Sweeney emailed back and forth with the Dept. of Revenue and in the end they said a gas station is not a business that can hold a class B but they did not know the business we were asking about and left the decision to the Village Board. Clerk Sweeney then spoke to Claire Silverman, attorney for the League of WI Municipalities and she said there is no definite answer in the statutes but noted the key points below:

You can’t hold a class A & class B at the same premises unless you are a hotel.  Premises does not mean just the address so if Jake wanted to have a class A in the station and a class B if he used the shed in the parking lot that could work but then you go to the rules for a class B.

Class B alcohol has to hold a class B beer. The class B beer has more rules because of the prohibition against other establishments. Class B beer states that only specific businesses can hold a license. Jake feels he would fall under a restaurant if he serves food to go from his small kitchen. Which brings you to the definition of a restaurant SS125.02(18) and serving food to go would not qualify as a restraint and Claire does not feel the kitchen can be in one building and the license be for another building. Jake would set up an area for people to dine in.

He can’t change the entire premises over to a class B because then he would not be able to sell the alcohol/beer from the station out of the cooler.

Right now with a class A he can serve samples (state statute has a max amount of ounces per sample). So he would have to have the Class B in a separate area with its own entrance and cashier and Claire Silverman suggested a separate business name so he would qualify under the definition of a restaurant.

So basically if the Board feels Jakes plan is within these guidelines they can approve his request. The Village has one Class B left and the one reserve license so Jake would apply for both, one for each gas station. That would be a hearing and approval at the March Board meeting.

The Trustees all agreed that they like the idea and would support it. Trustee Dawes questioned if it would affect other bars and Jake and the other Trustees agreed that it should not because Jakes drinks will be sold to go with food to go.

**M/S/P Bunnell/D. Van Straten to approve Jake to go ahead and complete the applications and request the hearing for the Class B licenses.**

**#7. Approve/Deny Operator License for Tanya Lane**

**M/S/P Dawes/R. Van Straten Approve Operator License for Tanya Lane**

**#8. Approve 2022 Mobile Home Trailer Park Permit for Wolf River Village**

**M/S/P Dawes/Winterfeldt Approve 2022 Mobile Home Trailer Park Permit for Wolf River Village**

**#9. Department of Public Works January report- Dan Conradt**

DPW Dan Conradt reported that the Kubota is back and has been working great. The service company said they have not had any that they fixed come back.

On January 10th there was a water main break on HWY 76.

On January 18th the ceiling at the plant was insulated.

Last week there was a leak at a curb stop and they had to dig it up to get it fixed. That same day a resident on HWY 54 had a leak and needed the DPW to shut off the water so their plumber could fix it and the DPW had to dig it up to find the curb stop to shut it off. While doing that the construction crew hit the gas line and the fire department had to be called to block the road and redirect traffic. It was found the company that marked the lines, USIC, failed to mark them correctly or far enough. The DPW will try to get some compensation for the time charged to deal with that.

Village President Terri James mentioned that she had a resident contact her who was concerned about the DPW not wearing high visibility vests at that incident. It was not in writing because it was not a complaint, just a concern. The DPW stated that it happened so fast they did not have time to put a vest on right away. They were just going to check the progress and then the gas line was hit and the hazard was too great to take the time to get a vest. They ended up getting their high visibility vests on once the immediate threat was cleared.

Trustee Bunnell felt it was a concern to be taken to the supervisor not the Board.

**#10. Shiocton Police Department January Activity Report- Chief Knapp**

Chief Knapp reported the date for the Easter Egg Hunt with the Library will be April 16th at 10:30am at the Lake Park.

Chief Knapp attended the New Chief Conference via zoom. They talked about resources for Chiefs, budgets, media, officer involved shootings, and many other things.

Chief Knapp paid for her own trip to Nashville to the FOP (Fraternal Order of Police) Conference

The police department replaced their defibrillator and purchased a second one for the other squad. The old one is still working and will be left at the Village Hall.

Chief Knapp reminded the Board of the First Responder Wellness Event this coming Sunday.

National Night Out will be August 2, 2022 and the set up will be the same as past years.

Trustee Dawes asked about the progress regarding the house with all the junk on Railroad St. Chief Knapp said the camper is gone and they have shown signs of cleanup but not much. They have until February 24, 2022 and if not cleaned up they will be given citations.

Calls for January:

 BUSINESS CHECK 24

|  |  |
| --- | --- |
| FINGERPRINT | 1 |
| ASSIST | 5 |
| SUSPICOUS INCIDENT | 2 |
| RECKLESS DRIVER | 1 |
| OPEN DOOR | 1 |
| LOST AND FOUND | 0 |
| TRAFFIC SAFETY | 22 |
| 911 MISDIAL | 1 |
| ACCIDENT  | 1 |
| MEDICAL | 5 |
| MOTORIST ASSIST | 0 |
| SUSPIOUS VEHICLE | 0 |
| ORDINANCE | 3 |
| PARKING COMPLAINT | 1 |
| WARRANT | 0 |
| TRAFFIC STOPCRIME PREVENTION | 4211 |
|  | 41 |

**#11. Range Update –Chief Knapp**

Chief Knapp reported that she has not received much negative feedback on the price increase at the range. The signs are being changed by March 1st to reflect the new fee.

Sergeant Winterfeldt did a great job getting the quotes and plans for the camera being replaced at the ranges. The phase one has been scheduled and they are waiting for the materials. Once the cameras are updated then phase two will look at getting the live stream.

Chief Knapp let the Board know of two events coming up after hours at the ranges.

The DNR will hold their night training and be there after hours, date to be determined.

The trap shooting league at school will use the range after 4pm one night at the end of March to sight their guns in. They will not shoot traps.

The grant money for the parking lot expansion came in. The total project of just over $19,000 was paid in advance, and the grant reimbursed $14,520.

**#12. Committee Report**

Shay reported on the library. They are working on closing out the 2021 financials. They are working on creating job descriptions. Their jobs are somewhat physical and by creating a job description it may avoid workers comp issues down the road.

OWLS gave away some office furniture and Shay was able to get some walls that she will use to create a closet in the community room to tidy things up a bit.

Shay also reported that they will use the Lake Park for the Easter event because they have outgrown the school area.

**#13. Clerk Misc.-Cameras at Village Hall, Audit Dates**

Clerk Sweeney reported that Sergeant Winterfeldt also worked on the cameras for the Village Hall. There will be cameras in the parking lot and the cameras in the Board room will be updated and moved to better suit the needs of the meetings.

Clerk Sweeney reported that the auditors will be doing the annual audit for the 2021 year on February 15-17, 2022. Village President James also stated that during the audit she is in touch with the auditors and kept informed along the way of how things are going.

The Board of Review will be June 1, 2022 from 4-6pm and Open Book May 25, 2022 from 1-3pm.

**#14. Finance Committee examination of bills & vouchers**

**M/S/P R. Van Straten/Winterfeldt to Approve the bills as presented**

**#15. Anthony Springstroh- Cemetery Update**

Anthony reported that the Cemetery Association held a meeting recently to go over the 2021 numbers. Village President James attended the meeting. The Association raised the fees for plots to $700 each and that is still lower than others in the area.

In May the new maintenance company started doing the mowing and grooming. The expenses were higher in 2021 because they spent a lot of time getting things in order for Memorial day and caught up from the previous person letting it go. Next year it will not be so much. They also spent over $1,700 on repairs to the tractor that was not kept up by the previous maintenance person.

The Association will be requesting $4,000 for the annual donation starting in 2023.

**#16. Forthcoming Events**

Trustee Deb Van Straten reported that the Shiocton Steps for Suicide Awareness will have a meat raffle on April 9, 2022 at the River Rail and the walk will be May 7, 2022.

Chief Knapp reported that there are no more Covid-19 vaccinations at the fire hall.

Village President Terri James reported that there is an Eagle Scout who wants to do a project at the range and they will get in touch with Chief Knapp.

Trustee Bunnell mentioned that the fire department is looking to use the cement slab behind the fire hall that was left after the antenna company moved. He is looking to get some sort of storage trailer to store the sandbags.

**#17. Public Comment – This is a time for the public to bring up any concerns they would like the Board to address.**

**#18. Adjourn**

**There was no further business to come before the Board meeting adjourned 7:20pm**

Posted and dated February 16, 2022

Laurie Sweeney, Village Clerk/Treasurer

These minutes are a condensed version of all the conversations that took place at the meeting.