**#1 Call to Order**

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the month of December 2021 was called to order by Village President Terri James at 6:00p.m.

**#2 Pledge of Allegiance to the Flag of the United States of America**

**#3 Roll Call**

Roll call was taken, Present were Village President Terri James, Trustees Bunnell, R. Van Straten, Gomm, Bunnell, D. Van Straten and Dawes. Trustee Winterfeldt was excused. Also present were Village Clerk Laurie Sweeney, DPW Dan Conradt and Dan Nabbefeld, Chief Knapp, Shay Foxenberg,

**#4. Acceptance of minutes from previous meeting**

**M/S/P Dawes/Bunnell to approve the Minutes from the last meeting**

**#5. Approve amendments made to Chapter 9 of the Ordinances- Public Utilities**

Village President Terri James explained that the committee updated the chapter to reflect the new fire protection charges that the Public Service Commission put in place with the rate case study last year. Also, the cost to install a service in a subdivision went from a fixed amount to the actual cost of the job.

**M/S/P Dawes/R. Van Straten to Approve amendments made to Chapter 9 of the Ordinances- Public Utilities**

**#6. Approve amendments made to Chapter 8 of the Ordinances- Health & Sanitation**

The committee cleaned up the wording in Chapter 8 and adjusted the amount of time that the garbage carts can stay at the curb after garbage is picked up.

**M/S/P Dawes/D Van Straten to Approve amendments made to Chapter 8 of the Ordinances- Health & Sanitation**

**#7. Street/Utilities Reports- Director of Public Works Dan Conradt**

Conradt reported that were able to purchase a used one-ton truck to use for sludge and they will get a brush cutter.

Dan Nabbefeld reported that the water tower needs to be cleaned on the outside. The estimate is $8,900. Once that is done it will be good until about 2026 when both inside and out will need to be repainted and a mixer added to the inside per new DNR requirements. That estimate is about $250,000.

**M/S/P Bunnell/Dawes to go ahead and get the outside of the water tower cleaned**

**#8. Dan Conradt- DPW Vacation time left from 2021**

Dan Nabbefeld has some vacation time left and with the weather he may not be able to get it in before the end of the year so he informed the Board that he may have to carry it over.

**#9. Shiocton Police Department November Activity Report- Chief Knapp**

 BUSINESS CHECK 8

|  |  |
| --- | --- |
| MOTORIST ASSIST | 2 |
| ASSIST | 6 |
| TRAFFIC SAFETY | 23 |
| FIRE CALL |  1 |
| PARKING | 2 |
| LOST AND FOUND | 3 |
| WELFARE CHECK | 1 |
| ACCIDENT | 2 |
| ALARM  | 1 |
| MEDICAL | 5 |
|  |  |
| RECKLESS DRIVER | 1 |
| ORDINANCE | 4 |
| 911 MISDIAL | 4 |
| TRESSPASSING | 0 |
| TRAFFIC STOPCRIME PREVENTION | 488 |
| CIVIL MATTER  |  |

**TOTAL 119**

Chief Knapp reported that Officer Charles is in training. She interviewed two other candidates but they did not work out.

The Santa parade went very well. Trustee D. Van Straten mentioned having a holiday parade next year.

Chief Knapp attended the school board meeting and reported that the school has a new PSL officer.

Chief Knapp attended the Chief’s meeting and learned that the dispatch center has low staffing that may result in some changes for the officers.

Chief Knapp replaced three body cameras. They were partially under warranty so she purchased three for the price of one.

The new squad is almost ready to go.

**#10. Range Report**

Chief Knapp reported that the range was busy in November but there were no issues.

During the week it was closed they had the parking lots expanded with the grant funds. She is now looking at 2022 grant funds and projects.

Trustee Bunnell asked about the cameras and internet. Knapp stated she has Officer Winterfeldt working on it and that the cameras will be replaced but there may not be any live feed. She will have the person helping Officer Winterfeldt come and explain it to the Board.

**#11. Committee Reports**

Shay reported that she is working on the annual financials. They have also been looking at the community room and how to regulate the temperature. They have done some winterizing maintenance but are still looking at ways to make it affordable.

**#12. Dan Nabbefeld- ATV/UTV Routes**

Dan reported to the Board that he was approached by Greg Fischer regarding the ATV/UTV trails in the Village limits. Greg said he was appointed to look at the municipal trails and he questioned the state highways in the Village. Greg asked that the Village Ordinance be revised to not include portions of the state highways. Dan stated that he had sent a copy of the route to the state and did not hear anything back. Dan also stated that the state highways in the Village limits are listed as Village street names so they would fall under Village Ordinance. The Trustees questioned how the county can override Village ordinance and if there is nothing in writing they will not change anything unless they hear from the State.

**#13. Village President- Misc.**

Village president Terri James asked about the fire siren. Trustee Bunnell stated the clock went out on it and has been replaced.

**#14. Clerk- Mobile Home Park Fee**

Clerk Sweeney informed the Board of a state statute requiring mobile home park owners to apply for an annual license to own to park. Clerk Sweeney will be mailing the info to the mobile home park owner.

**#15. Finance Committee examination of bills & vouchers**

Village president Terri James appointed Trustee Dawes to review bills in Trustee Winterfeld’s absence.

**M/S/P Dawes/R. Van Straten to approve the bills as presented**

**#16. Approve/Deny Operator License for Brittany Riehl**

**M/S/P Dawes/Bunnell Approve Operator License for Brittany Riehl**

**#17. Forthcoming Events**

**None reported**

**#18. Public Comment – This is a time for the public to bring up any concerns they would like the Board**

 **to address.**

**#19. Roll Call Vote to go into closed session per WIS STATE STATUTES 19.85(1)(f) for the purpose of conferring with legal counsel regarding litigation in which the Village is involved.**

**James-aye, Bunnell excused himself, R. Van Straten-aye, D. Van Straten-aye, Dawes-aye, Gomm-aye**

**#20. Motion to adjourn closed session and reconvene in open session**

**M/S/P Dawes/D, Van Straten adjourn closed session and reconvene in open session**

**#21. Adjourn**

There being no further business to come before the board the meeting was adjourned at 7:35p.m.

Posted and dated November 12, 2021

Laurie Sweeney, Village Clerk/Treasurer

These minutes are a condensed version of all the conversations that took place at the meeting.