**#1 Call to Order**

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the month of August, 2020 was called to order by Village President Terri James at 6:00p.m.

**#2. Roll Call**

Roll call was taken and present were Village President Terri James, Trustees Bunnell, Van Straten, Winterfeldt, Schmoock, Gomm and Dawes. Also, present were Police Chief Amber George, Village Clerk Laurie Sweeney, DPW Dan Nabbefeld, DPW Dan Conradt, Sergeant Knapp.

**#3. Acceptance of minutes from previous meeting**

**M/S/P Dawes/Winterfeldt to approve the minutes from last month as presented.**

**#5. Open Sealed Bids for DPW Van 2003 Ford E250**

There were two bids one for $1,101 and one for $2,551. The Clerk will contact the higher bidder

**#6. Approve/Deny Rangel Property fee to deed property**

Clerk Sweeney explained that the Village Attorney suggested to have Carow create the legal descriptions and then his office would create the deeds. The cost is about $800. The Board feels that they are giving a parcel to the property owner for no cost, and that the property owner should cover the cost of the transfer.

**M/S/P Schmoock/Winterfeldt the Village will not pay the fees to transfer the lot.**

**#7. Approve/Deny 2020 Operator license for Caylee Guyette**

**M/S/P Dawes/Van Straten to Approve 2020 Operator license for Caylee Guyette**

**#8. Street/Utilities Reports- Director of Public Works Dan Conradt**

Dan Conradt reported that they are still waiting on the smear patch for the streets.

The blower motor went out on the aeration tank. The cost to fix it is about $2,300.

He has two quotes for the shop overhead door, $3,190 and $3,775. He will go with the more expensive one because it will last longer.

He does not have a quote on the Cummings property because the water is still too high to do the work.

The letter sent to property owners regarding no draining into the sewer drains seems to be working. They can see a difference.

Trustee Bunnell stated that a resident asked him why there is no water service to residents on the west side of the river. The cost is too high for the small number of residents.

MaryJo from Martensen & Eisele would like to meet with the Board to give a status update on the utility projects. She said the preliminary reports are in process and will cost about $6,000, then the next step will be presenting to the Board what they found and a prioritized list for repairs then discuss funding for the projects.

**#9. Shiocton Police Department August Activity Report- Chief George**

The new officer Adam Bauer is done training.

|  |  |  |
| --- | --- | --- |
| **Incident Type Description** | **Number of Incidents** | |
| BUSINESS CHECK | 2 |  |
| PNB | 1 |  |
| VEHICLE LOCKOUT | 1 |  |
| PARKING | 1 |  |
| MOTORIST ASSIST | 1 |  |
| ASSIST | 6 |  |
| ORDINANCE | 6 |  |
| FRAUD | 1 |  |
| TRAFFIC STOP | 19 |  |
| 911 MISDIAL | 4 |  |
| ALARM | 1 |  |
| LOST / FOUND | 1 |  |
| ANIMAL CALL | 1 |  |
| SUSPICIUS | 1 |  |
| THEFT | 1 |  |
| MEDICAL | 1 |  |
| DAMAGE | 1 |  |
|  |  |  |
|  |  |  |
|  | 48 |  |

**#10. Range Report**

The Chief stated there has been a larger number of users in the past couple months, but it is slowing down a little. She would like to meet with the Range Committee to go over some ideas and plans.

**#11. Committee Reports**

The ordinance meeting was canceled. There were not meetings to report.

**#12. Village President Terri James tree on NE corner of HWY 187 and 54.**

Village President Terri James read a letter from a village citizen regarding concerns of the tree being a safety hazard. The vehicles cannot get a clear view of oncoming traffic on HWY 54. This has been brought up in the past and the home owner has been sent letters before on trimming the branches but as the tree grows and the apples grow the branches get heavier and hang lower. The property owner needs to monitor and keep it trimmed high enough so vehicles can see. DPW Nabbefeld stated the ordinance requires property owners to keep the trees trimmed or the village shall remove the hazard at the property owner’s expense. Some trustees wanted the tree cut down and some said to send a notice to the property owner requiring him to trim it up and maintain it or it will then be cut down. DPW will determine how high up the branches need to be trimmed. Then a letter will be sent stating that if it is not maintained at the determined height the tree will have to come down.

**#13. Finance Committee examination of bills & vouchers**

**M/S/P Dawes/Schmoock to approve the bills as presented.**

**#14. Clerk Misc.-CARES grant, Routes to recovery grant, insurance info for swimming lake, COVID-Village Hall & Elections.**

Clerk Sweeney reported that she has turned in the paperwork and received the funds for the CARES Grant for election expenses.

Clerk Sweeney is also working on the Routes to Recovery Grant. The village has been allotted $15,058 to be reimbursed for COVID related expenses. So far Clerk Sweeney has recorded just over $3,600.

The Board asked Clerk Sweeney to contact the insurance agent and ask about options for the swimming lake. The insurance agent in regards to liability. The agent stated the Board can limit the hours open, close the lake, require a donation to use and give residents of the Village a discounted rate. The only thing he said they can’t do is open it to residents only because it is public property.

The Village Hall is open to the public and elections will be open from 7am-8pm.

**#15. Budget Amendment- Resolution 02-20**

Clerk Sweeney went over the amendment to the budget.

**M/S/P Dawes/Winterfeldt to approve the Budget Amendment-Resolution -02-20**

**#16. Public Comment – This is a time for the public to bring up any concerns they would like the Board**

**to address.**

**#17. Adjourn**

There being no further business to come before the board the meeting was adjourned at 7:03p.m.

Posted and dated August 12, 2020

Laurie Sweeney, Village Clerk/Treasurer

These minutes are a condensed version of all the conversations that took place at the meeting.