**#1 Call to Order**

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the month of July, 2020 was called to order by Village President Terri James at 6:00p.m.

**#2. Roll Call**

Roll call was taken and present were Village President Terri James, Trustees Bunnell, Van Straten, Winterfeldt, Schmoock, Gomm and Dawes. Also, present were Police Chief Amber George, Village Clerk Laurie Sweeney, DPW Dan Nabbefeld, DPW Dan Conradt, Sergeant Knapp, Nichole Schweitzer and Shay Foxenberg.

**#3. Acceptance of minutes from previous meeting**

**M/S/P Dawes/Bunnell to approve the minutes from last month as presented.**

**#5. Nichole Schweitzer- School update**

Nichole gave the Board members the results of a survey taken by parents and staff regarding their thoughts on the social distancing options for returning to school.

When school closed in March the staff was already prepared for virtual learning and that helped make thing go smoother.

100% of the seniors graduated. They held an in-person graduation with social distancing and a parade after the ceremony.

They are not sure what will happen in the fall but if school will be in-person they will spend a lot of time on educating the importance of wearing a mask and washing hands. If school is in-person it will be full time.

They will have summer school for two weeks in August.

**#6. Julie Stickney- revise description on Class B Alcohol License**

B&J Riverside is asking to revise the description on their liquor license to include the outside grass area on the south side of their building.

**M/S/P Van Straten/Schmoock to approve the revised liquor license for B&J Riverside**

**#7. Approve Amendment to Ordinance 2-1-4 Official Newspaper; Legal Posting.**

**M/S/P Dawes/Winterfeldt Approve Amendment to Ordinance 2-1-4 Official Newspaper; Legal Posting**

**#8. Approve Amendment to Ordinance 10-1-27 All-night Parking Restrictions**

The ordinance committee changed the ordinance to match the signs that are up. No parking on the streets from 2:30am to 7am. Trustee Van Straten thought 7am was too late.

**M/S/P Dawes/Schmoock Approve Amendment to Ordinance 10-1-27 All-night Parking Restrictions**

**#9. Approve Amendment to Ordinance 8-1-6 Regulation of Length of Lawn and Grasses**

The ordinance committee changed the length from 10” to 6” and raised the fee from $50 to $75/hr. if the public works department has to mow.

**M/S/P Dawes/Winterfeldt Approve Amendment to Ordinance 8-1-6 Regulation of Length of Lawn and Grasses**

**#10. Approve Amendment to Ordinance 7-2-4 (f)(2) and (g)(2) Temporary Class B Licenses**

The revision would allow the Village President to approve a picnic license without bringing it to the Board along with a $50 fee if the applicant gave short notice. It also changes the required fifteen-day time line to five days before the Board meeting.

**M/S/P Bunnell/Gomm Approve Amendment to Ordinance 7-2-4 (f)(2) and (g)(2) Temporary Class B Licenses**

**#11. Approve/Deny 2020 Operator license for Jayden Guyette, Kristine Palmbach, Elaine Conradt, Abby Bessette, Jaculyn Frenche**

**M/S/P Dawes/Winterfeldt Approve 2020 Operator license for Jayden Guyette, Kristine Palmbach, Elaine Conradt, Abby Bessette, Jaculyn Frenche**

**#12. Approve the Village to quit claim deed parcel 280019900 to property owner whose house is on the parcel**

The Clerk explained that the property located at W7765 Railroad St. is listed for sale and the realtor called about parcel 280019900 being village owned and it is located in the front yard of the property and part of the actual house is on the parcel. The Clerk showed the Board a picture of the parcels and stated she has been in contact with the Assessor and feels the best solution is to have the property owner draw up a quit claim deed and give the parcel to the property owner. Right now, the Village would be liable if there were an accident.

**M/S/P Dawes/Schmoock Approve the Village to quit claim deed parcel 280019900 to property owners whose houses are on the parcel.**

**#13. Street/Utilities Reports- Director of Public Works Dan Conradt**

Dan reported that the manhole on Pine St was repaired.

They will be smear patching West St and Lake Park St soon.

The overhead door on the shop needs to be replaced.

The sewer on HWY 76 is still waiting for the river to go down. Once the project starts it will take about three days. The quote is just over $17,000.

Dan stated they are ready to sell the van. It is old and rusted but has low miles. The Clerk will type something up and post it for sealed bids to be opened at the August Board meeting.

The Cummings property at the corner of Second and Pine has an old cistern that has been causing issues with the high water the last two years. Part of the issue was how they reconstructed Second St. Dan asked the Board if they wanted to help with the costs. The Board will decide once there are quotes to show the cost to plug it up.

Dan has been asked about the retention pond that was suppose to be put in at the Wolf River Asphalt when it was first built. The Clerk stated that the state oversaw the project and issued the permits so they would have to contact them to see what the approved plan was.

**#15. Shiocton Police Department June Activity Report- Chief George**

|  |  |  |
| --- | --- | --- |
| **Incident Type Description** | **Number of Incidents** | |
| WELFARE CHECK | 3 |  |
| FIRE | 1 |  |
| VEHICLE LOCKOUT | 1 |  |
| PARKING | 6 |  |
| HAZARD | 1 |  |
| ASSIST | 4 |  |
| ORDINANCE | 23 |  |
| ABANDONED VEHICLE | 1 |  |
| TRAFFIC STOP | 14 |  |
| 911 MISDIAL | 4 |  |
| JUVENILE COMPLAINTS | 1 |  |
| LOST / FOUND | 1 |  |
| ANIMAL CALL | 2 |  |
| ACCIDENT | 1 |  |
| DISTURBANCE | 1 |  |
| suspicious | 3 |  |
| THEFT | 1 |  |
| WEAPON | 1 |  |
| DAMAGE | 2 |  |
|  | 74 |  |

Chief George reported that there is a resident on Railroad St. that is out of jail and they are keeping an eye on them because they do not have a good history with him.

The DNR is working with Cut Stock on renewing the lease for the trail use.

**#16. Range Report**

There has been an increase in users. June had 1,713 users. The Chief had a request to close the range for a private event. The Board stated they do not want to start allowing people to close the range on the weekends.

**#17. Committee Reports**

Shay reported that the library is open to the public and they are trying to make changes to get people to visit.

They put a flyer in with the water bills and are going fine free.

The summer reading program is online where the readers log their reading time on the website.

They also put a small box at the swimming lake with books in it.

Trustee Bunnell reported that the fire commission met and went over the 2019 expense report. He also explained that he is working on a mutual aid agreement for instances that are not under MABAS. He gave a copy of the proposed agreement to the Board to look over before it is approved.

Trustee Bunnell also explained that our fire department is in a cooperative area for the DNR for use of equipment. That qualifies the department to apply for grants from the DNR.

**#18. Village President Terri James**

President James will set up a personnel meeting to do the one review for Sergeant Knapp and a 6 month for Ingrid-DPW.

President James also discussed an update on the Joe Schmidt property on HWY 54. The Building inspector will be keeping an eye on the progress of razing the building. Mr. Schmidt stated in his application that there were no hazardous materials but Trustee Bunnell stated when the fire happened there was asbestos in the walls. They discussed if there is a DNR permit needed to remove asbestos. There were citations issued for the other issues with unregistered vehicles and junk. The Clerk will check in with the building inspector.

**#19. Finance Committee examination of bills & vouchers**

**M/S/P Dawes/Gomm to approve the bills as presented**

**#20. Clerk Misc.-update on Utility Software**

Clerk Sweeney reported that the new equipment and software is ordered. The DPW and Clerk Sweeney discussed a ten-year plan to bring the meters and equipment up to date. The meters need to be replaced with lead free meters, that was a requirement by the DNR in 2013 but was not done. The reading equipment the DPW will be upgrading to soon is still behind but will last 8-10 years. The ten-year plan is to replace 40 meters per year and in ten years when they are all replaced the read equipment will be upgraded to the most up to date equipment.

**#21. Public Comment – This is a time for the public to bring up any concerns they would like the Board**

**to address.**

**#22. Adjourn**

There being no further business to come before the board the meeting was adjourned at 8:03p.m.

Posted and dated July 15, 2020

Laurie Sweeney, Village Clerk/Treasurer

These minutes are a condensed version of all the conversations that took place at the meeting.