

### **#1 Call to Order**

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the month of September 2019 was called to order by Village President Terri James at 6:00 p.m.

### **#2 Pledge of Allegiance to the Flag of the United States of America**

### **#3 Roll Call**

Roll call was taken and present were Village President Terri James, Trustees Bunnell, Gomm, Dawes, Winterfeldt, Schmooch and Van Straten. DPW Corny Van Voorhis, Dan Conradt and Dan Nabbefeld, Gary Bunnell, Sgt. Sara Knapp, Chief George, Marilyn Sausen, Shay Foxenberg, and Village Clerk Laurie Sweeney.

**M/S/P Gomm/Schmooch to appoint Trustee Bunnell to review the bills and vouchers in the absence of Trustee Dawes.**

### **#4. Acceptance of minutes from previous meeting**

**M/S/P Van Straten/Winterfeldt to approve the previous meeting minutes as is**

### **#5. Trick or Treat Hours**

Trick or Treat hours will be 5pm-7pm on October 31, 2019

### **#6. Gary Bunnell-FEMA Violation update**

Village President Terri James stated there is no change at this time.

### **#7. Board to Confirm Previous Appointment of the Current Municipal Judge**

Village President James explained even though the Board agreed to appoint Glen Bunnell as Municipal Judge there should have been a formal motion made at that time. This is to confirm the original appointment.

**M/S/P Van Straten/Schmooch to Confirm Previous Appointment of the Current Municipal Judge**

### **#8. Approve/Deny Picnic License request for Jamie Dontje**

**M/S/P Bunnell/Gomm to Approve Jamie Dontje request for a picnic license**

### **#9. Approve/Deny Operator License for Roberta Krueger, Josey Buege**

Chief George reported that Mr. Buege has had some recent issues that were a concern. Trustee Schmooch excused herself from the conversation. After some discussion the Board decided it was not a good idea to approve the request for an operator's license.

**M/S/P Gomm/Bunnell to Approve Roberta Krueger and Deny Josey Buege. Trustee Schmooch abstained from the vote**

#### **#10. Street/Utilities Reports- Director of Public Works Cornelius Van Voorhis**

DPW Van Voorhis reported that the water tower was cleaned and inspected. The company that did the work reported that the manway needs work. There are some holes that need to be covered, they were left open with wires hanging out from one of the cell companies. The Clerk will see what companies have removed equipment in the last 5 years. There is also some insulation that needs to be looked at. The toilets in the pavilion needed to be reset, the heating element on the hot water heater needed to be replaced.

On Labor-day Weekend the pump was leaking water. Sabel used parts from the other pump to fix it so it is the only pump working right now. The estimate to have it rebuilt is about \$3,000.

Well #2 was pulled for inspection. They need to be inspected every ten years.

Van Voorhis reported that there was some patching done to the streets. Elm St., Oak St., and Park Ave.

Dan Nabbefeld will be taking the waste water class at the end of September.

Corny reported that the cross-connection inspections will start on Sept. 26<sup>th</sup>.

#### **#11. Shiocton Police Department August Activity Report- Chief George**

Chief George reported that with Sgt. Knapp being full-time Shiocton PD has been handling a majority of the calls in the Village.

Parking-4, Ordinance-6, Traffic stop-28, 911 hangup-3, assist-3, motorist assist-1, suspicious-4, graffiti-1, medical-1, animal call-2, welfare check-1, open door-1, lost/found-1, reckless driver-1, business check-1, total-58.

#### **#12. Range Report- Chief George**

Chief George reported that things are going good at the range.

#### **#13. Finance Committee examination of bills & voucher**

**M/S/P Bunnell/Gomm to approve the bills as presented.**

#### **#14. Committee Reports-**

Shay Foxenberg reported that the library board is working on a position statement regarding the court office being moved to the library. The statement will be ready for the September meeting.

Trustee Bunnell talked about installing a box at the library for court payments. Trustee Bunnell would also like to find a way to preserve some of the history items. Shay will look into it.

Trustee Gomm reported on the utilities meeting. The sewer on HWY 76 will be replaced soon.

The committee asked DPW Van Voorhis to make a list of immediate needs, needs for short future, and long term.

The generator was having issues and ended up being old diesel fuel. Moving forward the DPW will not fill it up all the way. If it had to be replaced it would be about \$40,000.

The quote for the transfer switch and timer was \$4,000 in 2013 but Corny feels it can be done for less.

The committee talked about the sludge truck issues. The recent patching was \$3,000 but the bottom of the hopper and auger need to be replaced. That estimate is \$14,000. Corny is looking at a pull behind spreader and a used one is about \$17,000 and they can use the tractor for that. Corny stated that they haul about two

times a month. Trustee Van Straten suggested getting a quote to hire someone to haul it versus paying \$17,000.

The Kubota is six years old and leaks again. Corny looked into a lease to own and it would be \$400/month for four years.

The roof at the plant needs repair. They will get an estimate to repair for now and one to replace in the future. The gear box for the PTO in the tractor was discussed.

Trustee Winterfeldt reported that she sat in on a meeting with the DPW and the DNR regarding what needs to be done to the equipment to stay in compliance. Each lift station needs its own generator and pump. The back up generator electrical panel needs to be updated.

In 2016 a letter was sent to the utilities stating that they have five years to televise the entire system and make any repairs found. There should have been 20% done each year and there is no paperwork showing it was done. Winterfeldt stated the DNR said the fines are more than the cost to do the work. There are about 72,000 feet and the cost is about \$1 per foot. The Clerk will look at the Speedy Clean bills and see if any televising has been done since 2016.

The Clerk will talk to Martensen & Eisele about any grants or help with funding.

President James stated that they may have to look at a loan.

Trustee Van Straten asked Corny if they were still working on the manholes? Corny stated that 2009 was the last inspections and nothing has been done since then so now they all need repairs.

The utilities committee will need to keep a good eye on the maintenance and upkeep of the utilities/plant.

Trustee Van Straten reported on the Streets Committee meeting. The culvert on Elm St. is rusted out and if it washes away it could take the sewer with it. It needs to be fixed this fall or winter. The estimated cost is \$16,000 for the culvert not including the labor. Corny will have the sewer televised at the end of Elm St.

Martensen & Eisele quoted \$1,500 to look at the new streets grant for reconstructing Park Ave from HWY 54 by HWY 187 to HWY 54 by the airport. They will see if the Village qualifies for 90% coverage of the project. The committee also talked about the rifle range covering part of the cost due to the high traffic on Park Ave. for range users.

**M/S/P Van Straten/Winterfeldt to hire Martensen & Eisele to apply for the grant with their quote of \$1,500.00.**

The committee talked about the semi that is still parking at Lake Park and the semi that parks at the end of Park Ave. The Board talked about looking into limited or no use of trucks on Park Ave once the street is reconstructed. Trucks are hard on the village streets. Letters will be mailed to residents when the time comes.

On the larger projects where the engineers are involved the committee will start doing final inspection with Martensen & Eisele once streets are complete.

President James read a letter she received from Shiocton Cut Stock concerning the condition of Smith St. There are concerned about the damage to their trucks and parking from the River Rail customers. Trustee Bunnell questioned the heavy trucks from the businesses on Smith St. and the effect on the utility lines. The Clerk will find the survey map that was done and see where Smith Street actually runs.

President James reported that the Ordinance Committee did not meet this month and the Board had a closed session meeting.

James also reported that she, Judge Bunnell, Village Attorney Bob Sorenson and the District Court Administrator had a meeting about the court situation.

**#15. Clerk- Update on property located on HWY 54 near airport.**

The Clerk reported that the person who purchased the Schmidt property on HWY 54 by the airport is in the process of having a survey map done to split the 14 acre parcel into several parcels. He will then be asking for zoning changes so he can use the parcel with the old ice house as his business. He sells RC car parts on-line and uses the building for his office and inventory storage.

The Clerk also asked the Board about the upcoming League of WI Municipalities training. Three Trustees signed up but two are now unable to go so the Clerk will go in their place if the Board wishes but the office will have to be closed for the morning. The Board agreed to close the office and have the Clerk go.

**#16. Approve quote for rate case study**

The Clerk reported that the quote to have the auditors help with the rate case study came in at \$3,000 to \$5,000.

**M/S/P Schmoock/Bunnell to hire Kerber Rose to help with the rate case study**

**#17. Public Comment – This is a time for the public to bring up any concerns they would like the Board to address**

**#18. Roll Call Vote to go into closed session per WIS STATE STATUTES 19.85(1)(g) for the purpose of Discussing Attorney Advice**

**James-aye, Schmoock-aye, Winterfeldt-aye, Van Straten-aye, Dawes-aye, Gomm-aye**

**#19. Motion to adjourn closed session and reconvene in open session**

**M/S/P Gomm/Schmoock to adjourn closed session and reconvene in open session**

**#20. Decisions/Motions from closed session discussion**

**M/S/P Van Straten/Gomm to act on decisions made in closed session.**

**#21. Adjourn**

There being no further business to come before the board the meeting was adjourned at 8:50 p.m.

Posted and dated September 16, 2019

Laurie Sweeney, Village Clerk/Treasurer

These minutes are a condensed version of all of the conversations that took place at the meeting. These minutes are a draft and will not be approved until the next regular Board meeting.