

#1 Call to Order

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the month of June 2019 was called to order by Village President Terri James at 6:00 p.m.

#2 Pledge of Allegiance to the Flag of the United States of America

#3 Roll Call

Roll call was taken and present were Village President Terri James, Trustees Bunnell, Schmoock, Gomm, Dawes, Winterfeldt and Van Straten. Also present were, DPW Corny Van Voorhis, Dan Conradt, Glen Bunnell, Gary Bunnell, Kevin Conradt, Tony Marcks, Nichole Schweitzer, Library Director Shay Foxenberg, Corey Besaw, Ryan Carpenter, Mindy Hofacker, Jeremie Birch, Brad Ritchie, Aaron Pluger and Mike Bellin.

#4. Acceptance of minutes from previous meeting

Village President Terri James reported that Shiocton Municipal Judge Glen Bunnell had sent an e-mail requesting the minutes from the May meeting be amended. Judge Bunnell was concerned that there was no mention of the discussion he was involved in. President James consulted with the Village Attorney and was told that the minutes are the Board minutes and they do not have to change per a request. James also looked in Roberts Rules of Order and it stated that minutes should state at least what happened but not necessarily what was said. President James left it up to the Board to decide if they wanted to amend the minutes. Trustee Dawes stated he had read the emails and minutes and he feels they are fine the way they are.

M/S/P Dawes/Winterfeldt to not amend the minutes from the May meeting

M/S/P Bunnell/Dawes to approve the minutes from the previous meeting as is.

#5. Board to present options to Shadows on the Wolf

The Board met prior to the meeting to go over several options to choose from regarding the property located on Old 54 Rd that Shadows on the Wolf would like to build on. The Board chose the following option:

Turn the land back over to Shadows on the Wolf via quick claim deed with the stipulation that the parking lot always stays open to the public. In the event that Shadows dissolves or no longer want the building the property cannot be sold and must be surrendered back to the village. If surrendered to the Village it must be for public use. If the Village does not want it, they will sell it and give a portion of the proceeds back to Shadows on the Wolf if they still exist or donated to a charity of similar interests on behalf of the Shadows on the Wolf.

Kevin took the information and was going to get ahold of his board

#6. Nichole Schweitzer Shiocton School Update

Nichole updated the Board on what's been going on at the school. Summer school has started. She gave some information about the GPA's and number of students involved in athletics.

Nichole went over a year in review and handed out papers showing information on the new multipurpose building including the hours and number of memberships, and upcoming changes. She also went over information about the child care center including the two main foci for next year which are curriculum implementation and maintaining staffing. She also went over what's to come for next year looking ahead.

Nichole invites the Board to stop in at the school anytime.

#7. Sargent Sara Knapp- National Night Out

Law Enforcement National Night Out will be August 6th this year. It will be held at the Fire Hall on Pine St, Sgt. Knapp asked that the same streets will be closed for the event. The Board did not have any issues with closing the streets down.

#8. Decision on Outdoor warning siren

Trustee Bunnell stated he would like copies of the information he gathered sent home with the Trustees to read before making a decision. The subject was tabled until the July meeting.

#9. Approve/Deny 2019 Tobacco License

M/S/P Dawes/Van Straten to approve 2019 Tobacco License

#10. Review and Approve/Deny 2019 Liquor License Applications

M/S/P Gomm/Dawes to Approve 2019 Liquor License Applications

#11. Approve/Deny 2019 Operator License Renewal List

M/S/P to Approve the 2019 Operator License Renewal List

#12. Approve/Deny picnic license for Shiocton Bovina Firefighters Association

M/S/P Dawes/Schmoock to Approve picnic license for Shiocton Bovina Firefighters Association

#13. Street/Utilities Reports- Director of Public Works Cornelius Van Voorhis

DPW Van Voorhis reported that the lift station on Park Ave is repaired. The gear box is repaired and the numbers are looking better because of it.

The water on Elm St is going down so soon they will be able to determine the issues with the bridge.

The water tower needs to be inspected but Lane tank will not return calls so Van Voorhis found another company that quoted \$2,400 first time and a ten-year contract for \$1,700/year. He is looking for Board approval to go ahead with it. The DNR requires inspection every year. Village President James suggested the Utility Committee go over it with Van Voorhis at the meeting Thursday.

Van Voorhis also reported that the CMAR annual report is done for 2018 and needs to be approved. It was suggested to have Utility Committee go over it and approve it Thursday also.

M/S/P Bunnell/Van Straten to allow the Utility Committee to approve the CMAR Report.

The South side of the lake at Lake Park has an over flow pipe that is rusting and need work. It may be able to be temporarily fixed by putting a sleeve in it but will eventually have to be replaced as it is rusted out.

DPW Van Voorhis reported that they have found some of the issues with the water at the waste water plant. All the joints on Smith St. are cracked, manholes are bad and the section of main from the funeral home to HWY 54 has a crack in it and is could collapse. The Utilities Committee will meet to look at the options.

The Go Fast building on HWY 76 is putting a 25' addition on. Van Voorhis is working with them. Jack Colwitz is doing the same. Van Voorhis stated that Jack is hiring an engineer to make sure he is doing it within the flood zone guidelines.

Van Voorhis reminded the Board that they would like to move the no parking signs to the other side of Morgan Ave. The Board agreed that it should be done.

#14. Shiocton Police Department May Activity Report- Chief George

Chief George reported that in May she went over the list of non-registered dogs and vehicles with no registration.

Officer Howell has left the department so they will be looking at replacing him.

The Shiocton Police Department was awarded a \$4,000 equipment grant. Chief George will be ordering new flashlights and signs to share with the Fire Department for accident scenes.

#15. Range Report

The range reopened May 17, 2019 and since then there have been 581 users.

The DPW has been doing a good job with maintenance.

#16. Committee Reports

Trustee Bunnell reported on the Fire Commission meeting. The old 1984 truck was sold via closed bid. There were two bids in the amounts of \$1,675 and \$2,610. The department will now save \$300 on insurance.

Shay Foxenberg reported that the Library has a new mission statement with four values.

There have been requests for diversity so they are doing more decorating for holidays of all cultures.

They are working on customer service, community involvement, early literacy and the summer reading program. Shay talked to classes K thru 8th grade at the school about the summer reading program.

Village president Terri James reported on the Board of review. There was no objection to come before the Board and only one change was made to the assessment roll.

She also stated that the Board met on June 3rd with Martensen & Eisele to go over the utility plant.

#17. Village President Terri James – Update on Bond Schedule

President James explained that the Shiocton Municipal Judge Glen Bunnell had mentioned at the May meeting that the Village does not have the authority to make changes to the bond schedule. James contacted the League of WI Municipalities and was told she should want to contact the Village Attorney for more clarification. James will look into this further and the subject was tabled.

#18. Finance Committee examination of bills & vouchers

M/S/P Dawes/Schmoock to approve the bills as presented

#19. Clerk Misc.

Village Clerk reported the 2018 audit is complete, everything is good. she has asked the Auditors to attend the July meeting and give the Board an update on the 2018 audit that they have just completed.

#20. Wolf River Beavers 4-H club-picnic table at the Lake Park

The Wolf River Beavers 4-H has requested to build a picnic table to be put at the Lake Park by the swimming lake under the pavilion.

M/S/P Bunnell/Dawes to allow the picnic table by the swimming lake.

#21. Kevin Conradt-Shadows on the Wolf decision regarding 4acre parcel on Old 54 Rd. options

Kevin Conradt reported that Shadows on the Wolf has agreed to the option that was discussed earlier in the meeting but had a couple questions. One was about the parking being left open to the public. Village President James stated that it would be written into the agreement when the Village turns the property over to Shadows that the parking lot remains open to the public. Second question was regarding that in the event Shadows dissolves or no longer needs the building it would be turned back over to the village and the village would have the option to use it for educational purposes or sell it. The original offer stated that a "portion" of the proceeds from the sale would go to Shadows. Kevin asked for an exact percentage of those proceeds.

M/S/P Van Straten/Schmoock to write the agreement to state the Shadows on the Wolf would receive 50% of the proceeds if the village sold the building.

Trustee Bunnell abstained from the vote.

The Board also reminded Kevin that Shadows would have to apply for applicable permits and work with DPW Van Voorhis on the 100year flood plain.

#22. Shiocton School Board to Discuss School PSL Position

Trustee Gomm recused himself from the conversation.

School Board President Brad Ritchie stated the School Board wanted to meet with the Village Board to clear the air after receiving an email from Chief George & President James regarding the process on how they hired for the PSL position. Brad Ritchie reassured the Village Board that their decision was based on the people interviewed and the best fit for the school and students. Brad Ritchie stated he did not feel the email was professional and was upset by some of the accusations in the email. School Superintendent Nichole Schweitzer stated that a meeting would have been more professional to discuss the concerns.

There was discussion and questions regarding how the process was handled and events that took place. Chief George, Village President Terri James and other Trustees were concerned that the PSL position had already been decided before the interviews took place. Ritchie assured the Board that was not the case. The Trustees questioned why the School Board felt that having an officer who is in the Village and more available to the school was not a good fit for the students.

Nichole Schweitzer stated they liked the person they hired from the Outagamie County Sheriff's Department for his life experience and because he is bilingual.

Trustee Schmoock asked about the experience that the new PSL has. Corey Besaw, Outagamie County Sheriff's Department, stated the new PSL has one year of road experience and was in the jail for several years. Schmoock then asked about the Shiocton Officer, Sergeant Knapp, and she has over 20 years of experience. Besaw stated that the County Sheriff's Department hires with high standards and the past two PSL officers in Shiocton Schools had been promoted for doing a good job.

Shiocton Municipal Judge Glen Bunnell stated that he has never seen the PSL officers from the Sheriff's Department send a ticket to the Shiocton Court. Judge Bunnell has more flexibility to work with the students and help them than circuit court does. He will be looking into it and scheduling a meeting with Nichole Schweitzer.

The Shiocton police Department's bid was about \$11,000 less than the current contract amount with the Sheriff's Department. The Outagamie County Sheriff's Department was able to lower their bid to be within \$200 of Shiocton's bid. Corey Besaw from Outagamie County Sheriff's Department went over how they were able to save the School money and lower their bid.

The School Board and Village Board both agreed that they need to move forward to ~~try~~ to bridge the gap between them and open the lines of communication.

#23. Public Comment – This is a time for the public to bring up any concerns they would like the Board to address.

Bob Jo Brownson asked if the trees that were cut down in Lake Park will be replaced. DPW Van Voorhis stated they will eventually be replaced.

Regarding the Bond Schedule, Shiocton Municipal Judge Glen Bunnell stated that he specifically asked about Ordinance 11-3-7 and that it doesn't reference S.S. 800.03, President James suggested that Judge Bunnell attend an Ordinance Committee meeting to explain it and Judge Bunnell stated he could not attend because it would be perceived wrong. He will update the Bond Schedule and present it to the Board. He is working with Chief George.

Shay Foxenberg presented a thank you note to the DPW for all their help.

#24 Adjourn

There being no further business to come before the board the meeting was adjourned at 8:30 p.m.

Posted and dated June 13, 2019

Tammy Free, Village Deputy Clerk/Treasurer

These minutes are a condensed version of all of the conversations that took place at the meeting. These minutes are a draft and will not be approved until the next regular Board meeting.