

#1 Call to Order

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the month of April 2019 was called to order by Village President Terri James at 6:00p.m.

#2 Pledge of Allegiance to the Flag of the United States of America

#3 Roll Call

Roll call was taken and present were Village President Terri James. Trustees Bunnell, Dontje, Schmoock, Gomm and Dawes were present. Trustee Van Straten was excused. Also, present were Police Chief Amber George, Village Clerk Laurie Bunnell, Corny Van Voorhis, Dan Conradt, Ron Herman, Jim Vorland, Kevin Conradt, Ace Van Straten, Joyce Braun, Deb Van Straten, Karen Laedtke, Bill Blom, Kim Holmes and James Claussen.

#4. Acceptance of minutes from previous meeting

Village President Terri James mentioned that the copy that was sent to the Board said February but the Clerk stated before she posted the minutes, she had corrected the mistake, she just did not resend corrected copies to the Board.

M/S/P Bunnell/Dawes to approve the minutes from the previous meeting.

#5. Shadows on the Wolf- Ken's Riverside

Kevin wanted to inform the Board of what he and Shadows on the Wolf have in the works. Kevin explained that Shadows received a large donation and it was for a building that could be used for educational purposes. They are looking at two options, purchasing the Kens Riverside building or a lot on Morgan Ave. If they went with Ken's Riverside property, they would tear it down and build a new one and fill in the yard for parking. Village President Terri James stated that area may be wetlands and they may want to check on that before brining fill in, they would need a delineation report done then turn it in to the DNR for approval. Trustee Bunnell wanted to clarify that a floodway is different than wetlands. If they purchased the lot on Morgan Ave., they would build their building and then have parking that could be used for the fisherman at Winterfield's bayou, the building would be 42' by 60'. Kevin knows he needs a permit from the state due to the square footage. Kevin will present the options to the Shadow's Board this week. Village President Terri James stated that Shadows does not need approval to purchase or build but if they chose the property on Morgan Ave., they would need to request a change in the zoning. They also discussed the Ken's Riverside building being removed from the tax roll if they are exempt from paying property taxes. Kevin will keep the Board posted.

#6. Karen Laedtke-Bench at Bamboo Bend

Karen was present to ask the Board for approval to put a bench at Bamboo Bend in memory of her son. The bench would be similar to the one currently there and she would like it placed near the other one as well.

Trustee Bunnell reported that the Parks Committee had met at Bamboo bend before the meeting and decided to approve her request and they decided the bench would be placed just East of the picnic table by the other memorial bench. Karen agreed and thanked the Board.

M/S/P Bunnell/Gomm to Approve Karen Laedtke request to place a memorial bench at Bamboo Bend East of the picnic table by the sign.

#7. Kim Holmes-Elm St Road condition

Kim Holmes is a resident on Elm St. She stated that she had talked to Corny about the condition of Elm St. There are four homes after the bridge on Elm St and with the high water this spring it was very hard for those residents to navigate where the road is or if it was washed away. She gave pictures of the deteriorating road to the Board so they could see what she was referring to. The Board agreed that it needs attention. Kim would like to see Elm St. put on the list for 2019 repairs.

Trustee Bunnell explained that this year was exceptionally high in that area due to a dyke breaking. President James stated that the county will be assessing the streets in the village and giving quotes on the cost to repair each street. Once the Board has the quotes, they will have to decide what their plan will be. James also suggested that the village engineers look at Elm St. to provide input on the best option for the budget there is. The Clerk will keep the residents updated.

#8. Power Pole at W7570 East Maple Ct. – Board to decide if it should be removed

The Streets Committee met on March 25th to discuss the street lights in that area. They recommend to the Board to keep the street light as is because it is the only one on that street and they feel for safety reasons it should stay. They do not feel the Village should pay to have it moved.

M/S/P Bunnell/Dawes to Accept the Committee's Recommendation and leave the street light as is.

#9. Village Clerk- Software programs for Misc. billing, Special Assessments and Utility Inventory

The Clerk presented three software programs that Workhorse offers at the March meeting. Trustee Dontje asked the Clerk to find out if other municipalities had the same software and if they liked it. The Clerk reported that she put a message on Clerk list and received eight responses. Five use Workhorse and like it, one said the program they use slows their network down and the other two said they have other software and like it but the current software the village uses would not be compatible and that would require more expense.

The Clerk explained that the special assessment and misc. billing software can wait but she feels an immediate need for the utility inventory software due to the fact that Corny may be retiring in a year and having it up and running would help the new employees keep track of the inventory.

Workhorse would come in and give a demonstration to allow the utilities to see if it will fit the Village's needs. Trustee Gomm stated it doesn't hurt to see what they have to offer. The Board agreed and suggested setting up a demonstration.

#10. Resolution- Existing Employer Update Resolution

The Clerk explained to the Board that back in the 1990's the Village started with Wisconsin Employee Trust Funds and had approved a resolution at that time to state that they will follow the guidelines of ETF. ETF has revised their information into one manual which voids the old resolution so they need an updated resolution.

M/S/P Schmoock/Dawes to Approve Existing Employer Update Resolution

#11. Street/Utilities Reports- Director of Public Works Corny Van Voorhis

DPW Corny Van Voorhis reported that March was a bad month. The rear end went out on the plow truck so it had to be towed to Packer City in Appleton and the cost was about \$4,000 to repair and the mechanic stated it was not due to misuse that one part just failed. Trustee Dontje asked why the DPW didn't consider purchasing a diesel pick up truck to plow the village streets instead of paying that much for repairs. Van Voorhis stated that they haul up to eight ton of salt at times. Dontje questioned if Van Voorhis informed anyone on the board of the issue when it happened and Van Voorhis stated he did not because it needed to be fixed so they could get the snow plowed.

The high water in March caused some issues as well. Van Voorhis explained that the sewage plant has three pumps and one went down so it had to be rebuilt. As the water level rose, they had to add a 4" pump, but the pumps could barely keep up with that. On May 18th the guys left for lunch and everything was running fine but after lunch a half hour later the resident next to the plant called and said his basement was filling up with sewage. The DPW found that there was a surge at the plant. They won't know the exact cause until they can get it televised. A few days later the water was even higher so they went to add the 3" back up pump and found that it was not working so they borrowed one from Black Creek. Van Voorhis would like to replace the pump and showed the Board some options. A new one would cost about \$8,500-\$9,000 or they could rebuild the current one and create a drive shaft for about \$3,000. That would allow the DPW to use it for more than just the plant because it would be mobile. There was some discussion on the two options and it was decided to have Van Voorhis look into it and bring his information back to the Board in May.

The gear box in the clarifier failed and the cost to replace it is \$24,000 without labor. The company looked at other options and found that the bearings and sleeve were bad so they are working on just replacing the parts for a less expensive fix.

The lift station on Park had some issues. They found that the floats were bad and after some testing and found that pump one was not running right. The inside of the impeller was worn out. That costs about \$2,500 to fix.

With the high water the DPW found that some of the manholes were leaking. The DPW will be working on them soon.

Van Voorhis reported that the groomer for the snowmobile club had changed the trail and ran over a manhole which caused a major leak. It was marked with stakes by the BP station. He feels the snowmobile club should be billed for the damage and the Board agreed. There have been issues in the winter with the people the businesses hire to plow snow. They are hitting and

damaging the manholes, and valves. The Board discussed it and believe that if the village equipment is on private property the property owners should be responsible for any damages. The Board discussed how to inform the residents of this. Possibly mail a copy of the ordinance.

Van Voorhis reported that the snowmobile club has a container at the public works property, he had understood that no private property should be kept on village property. Trustees Gomm and Bunnell refreshed the Boards memory that in the past when the snowmobile club had asked to build on village property the Board denied that request and allowed them to keep the storage container instead.

DPW Van Voorhis reported that water/sewer credits are getting out of hand. He feels that water that is not treated, such as watering lawn, pool fills, pipe breaks, etc. can get a credit but the water that is treated, such as, leaking toilet, leaking sink should not be allowed a credit because the plant still has the cost of treating it. The Clerk explained that right now the utilities will meet the customer half way on any reason but agreed that it is getting out of hand. The Board agreed that the new rule will be to give credit only to water that is not treated.

Village president Terri James mentioned the list of equipment that needs repair or replacing over the last few months and asked Van Voorhis the status of the list that was requested of all equipment, it's age, and priority to be repaired or replaced. Van Voorhis said it is all old and needs to be replaced. James stated she has asked for this information several time before and never received it. Van Voorhis did not respond so James asked DPW Dan Conradt if he would get that list together for the Board and Conradt said he would.

#12. Shiocton Police Department March Activity Report- Chief George

Chief George reported that the vet clinic was a success There were three times more people than last year.

The buoys are out.

There is an Easter Egg Hunt this Saturday hosted by the Shiocton Library and Shiocton Police Dept. all was funded by donations.

Chief George reported on the School PSL position. The school superintendent requested a meeting with Village President Terri James to give insight on how the process works. James, Trustee Bunnell and Chief George met with the superintendent and Brad Ritchie. Chief George explained that Sergeant Knapp would be applying for the position. Sgt. Knapp has years of experience and training and is involved in the community. Having a local officer would raise visibility in the community and Sgt. Knapp has special training in school PSL. Hiring a village officer would save the school a considerable amount of money. The Superintendent stated that money is not necessarily a factor in their decision, they may pay more to get the right fit for the schools needs. It was said that they may choose someone younger and less experienced so that person can be molded. The superintendent was concerned with confidentiality as well as the Village Officer having the authority to leave their jurisdiction if needed. Chief George e-mailed the superintendent after the meeting and explained that Shiocton Police Departments has HIPPA and confidentiality policies and all officers are aware of those policies. She also assured that there are no violations of the policies on file. She also provided State Statutes regarding officers having the right to leave their jurisdiction.

Trustee Bunnell stated that he got the impression the superintendent wanted to hire someone in the union but the school has no policies stating the person in that position has to be union.

Sgt. Knapp submitted her application and is waiting to hear back from the school on a date for an interview.

#13. Range Update

The range has been closed for a couple weeks due to high water and flooding. They are currently in the process of cleaning things up.

#14. Committee Reports

Trustee Bunnell reported on the Public Facilities meeting. Bunnell advised of the Shadows on the Wolf ideas. They also talked about the old bathhouse at Lake Park being turned into an educational facility. Trustee Gomm asked if the Village had mentioned that as an option to Shadows and Trustee Bunnell said they had and Shadows was not interested.

Village president Terri James reported on behalf of the library Director. The Library is co-hosting an Easter Egg Hunt on April 13th at the school. She gave an update on the current programs at the Library.

Trustee Dontje reported on the Parks Committee meeting. The committee met to discuss the requests for memorials at Bamboo Bend. They feel that after the Dale Laedtke and Haley Apple benches are placed there will be room for one more. They would allow some at Lake Park after that. They also agreed that the Haley Apple Memorial bench will be placed by the handicap fishing pier.

President James reported that no committee members showed up for the ordinance committee meeting.

#15. Finance Committee examination of bills & vouchers

M/S/P Dawes/Schmoock to approve the bills as presented.

#16. Village President Misc.- weight limits on Village streets

Village President James had some concerns about semis in the residential streets brought to her attention. Also a semi parked at Lake Park. These requests must come before the Board in the future and the Ordinance Committee will be looking at what they can do for an ordinance.

There was a post on social media page of Yournewsinshiocton regarding the condition of the village streets. James would like to see people get facts before writing negative comments on social media. There were several comments on that feed that were not necessarily true. James wanted to clarify that the Village Board is looking at street repairs. Winter is always hard on streets in any town. Those concerned are welcome to attend a Board meeting and the Board would be happy to share the street repair plan.

Earl Conradt reported to Village President James that he attended a meeting at the Library regarding the County HWY 54 project. He had asked them about possibly putting a turn lane at the intersection of HWY 54 and Old 54 Road to help with the traffic. They would not discuss it with him. Earl asked if the Board would consider contacting the County to see if they would have any luck. James will check into it further.

President James reported that the Mentzel's on Second Street still have an issue with cars bottoming out in their driveway. This has been an issue since the street was redone in 2014. Mike Sievert from Martenson &

Eisele is coming Tuesday to look at the issue. Trustee Dontje stated if it was done to grade then the village should have no cost. Trustee Bunnell stated that it should be fixed because other driveways were lowered but theirs was not.

#17. Oath of Office for Trustees Bunnell and Van Straten and Village President Terri James for term starting April 18, 2019 thru April 15, 2021

Trustees Bunnell and Village President Terri James were sworn in for terms starting April 18, 2019 thru April 15, 2021

#18. Letter from Austin Hooyman regarding Trustee Seat

Mr. Hooyman was elected in for a Trustee seat, he sent an email explaining that he has since moved out of the Village. Village President James explained that State Statute requires a majority vote of the full Board to fill the seat. In the past the Board has accepted letters of interest. The Clerk will post it on the Facebook page, Village Hall, Bank and post office and letters will be accepted through May 1, 2019. The Board will announce their decision at the May 13th Board meeting. Trustee Dontje is not interested in the position.

President James reported that the school superintendent refused to pay the bill for the special water testing done at the school. After further investigation James feels the school is responsible for the cost of the testing and the Board agreed.

#19. Clerk-Misc.

The Clerk reminded the board of the recycle event at Lake Park on May 18th. Free Tire pick up on April 23rd.

The resident who had the sewer back up in his basement requested the Village Insurance pay for the damages. The insurance company denied the claim stating that it was not negligence on the Villages end.

#20. Forthcoming Events

Trustee Bunnell invited the Board to the Fire Hall Tuesday at 6pm to see the arrival of the new fire truck.

#21. Public Comment – This is a time for the public to bring up any concerns they would like the Board to address.

Bill Blom who lives on Elm St. stated that the person who mowed the brush in the ditches last fall left a mess. There is brush everywhere, they hit a culvert and caused damage and there had been a wire hanging since then. The DPW was asked to take care of the issue.

#22. Adjourn

There being no further business to come before the board the meeting was adjourned at 8:10p.m.
Posted and dated April 11, 2019
Laurie Bunnell, Village Clerk/Treasurer

These minutes are a condensed version of all the conversations that took place at the meeting.
These minutes are a draft and will not be approved until the next regular Board meeting.

