

#1 Call to Order

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the month of March 2019 was called to order by Village President Terri James at 6:00p.m.

#2 Pledge of Allegiance to the Flag of the United States of America

#3 Roll Call

Roll call was taken and present were Village President Terri James. Trustees Bunnell, Dontje, Van Straten, and Dawes were present. Trustee Schmooch was excused and Trustee Gomm was absent. Also, present were Police Chief Amber George, Village Clerk Laurie Bunnell, Coryn Van Voorhis, Dan Conradt and Ron Herman.

#4. Acceptance of minutes from previous meeting

M/S/P Bunnell/Dawes to approve the minutes from the previous meeting adding that the Board would like to see the year in the heading.

#5. Approve/Deny Operator license - Luis Leon, Lynn Bentle, Dylan Wienandt, Amanda Pokey

M/S/P Dawes/Bunnell to Approve Operators License Luis Leon, Lynn Bentle, Dylan Wienandt, Amanda Pokey

#6. Power Pole at W7570 East Maple Ct. – Board to decide if it should be removed

The Clerk explained that a resident who lives at W7570 E. Maple Ct. requested the street light in front of his house be either moved or removed from its current location. WE Energies stated that there would be a fee to move the pole but could be removed at no charge. It is the only light on that street and there are no street lights in the neighboring subdivision.

The Clerk sent letters to all the surrounding neighbors and none of them were present to voice any concerns.

Trustee Van Straten stated that if it was removed it would save the Village money. Trustee Bunnell stated he would have no issues with it if there are no sidewalks on that street.

There was some discussion about the possibility of putting lights in the subdivision in the future. Trustee Van Straten stated there are many subdivisions with no street lights. Trustee Dontje feels there should be street lights in that area for kids. Trustee Bunnell stated he would like to see it moved East, towards the corner more.

M/S/P Bunnell/Van Straten to have the Street Committee meet and discuss street lighting in that area.

#7. Village Clerk- Software programs for Misc. billing, Special Assessments and Utility Inventory

The Clerk presented the Board with information on some software options she felt would benefit the Village and utilities.

First was utilities Inventory Software. This would keep a log of all the utility equipment such as water meters, laterals, distribution and collection systems, etc. It would help with new employees knowing what is there, the age and cost. Also, with the audit for depreciation values.

The other two software systems were for misc. Billing and special assessments.

The cost is \$3,000 each and about \$500 a year for service. The software is compatible with our current Workhorse software.

Trustee Dontje would like to see if other people use the software and how they like it as well as what other companies are out there. The Clerk explained that another software may cost more if not compatible with the current accounting and payroll systems but she will put it on Clerk list and see what responses there are.

#8. Street/Utilities Reports- Director of Public Works Corny Van Voorhis

DPW Van Voorhis reported that he was called to the school for a meeting regarding the levels of arsenic in the water at school. The school recently had a pipe break so they shut their system down. When they started it back up it loosened things up and rather than give it some time to flush out the loose debris, which is normal, they called a company to come in and test the water and the levels were elevated. Van Voorhis questioned why the public works was not notified of the issue right away. Van Voorhis took several samples and sent them in to the DNR approved company that does all the village samples. The samples were taken from both wells and the school and all levels came back just fine except the schools was a little high yet. Van Voorhis feels that the school pipes are this issue and would like to bill the school for the unnecessary testing. The village utility does DNR approved testing on a regular basis and has never had levels higher than the normal levels.

Trustee Van Straten asked about the arsenic in the water and what to do if it is up too high. Van Voorhis explained that it is normal to have a some in the water, it is everywhere. The village levels have stayed stable at 4-5 and the DNR states if it is below 10 you are safe. Both the wells in the village are good.

The school also informed Van Voorhis that they had a complaint from a daycare parent regarding the snow not being plowed early enough during one of the snow storms. Van Voorhis stated that he feels if school is closed it is not a priority to have the street plowed at 6am for the daycare because there are higher priorities. The day in question there was a water main break he was tending to. That day the streets were plowed by 9am. Van Voorhis feels that if anyone wants special consideration they should contract out or pay the village for the extra service.

Parking on Morgan Ave is still an issue when the plow truck needs to get by.

Van Voorhis contacted the Outagamie County Highway Dept. and they will work with the public works dept. to get quotes on the street repairs in the village. They will be doing it the end of April.

Consumer Confidence Report was presented to the Board and the Clerk has it on the village website.

The clarifier at the treatment plant quit. The small gear box is worn and the quote to replace it is \$24,500 not including labor. Village president Terri James asked how old it is and Van Voorhis stated over 20 years old.

The quote to replace the generator is \$24,000 installed.

Village President Terri James presented the report she received from Services Motors regarding the work done on the Kubota. The report showed the work needed was not caused by lack of maintenance or miss-use.

#9. Shiocton Police Department February Activity Report- Chief George

Chief George reported on the School PSL position. The proposal for the position will be done soon but the information from the school is vague so she is requesting more detailed information.

There will be a pet clinic and drug take back at the Village Hall on May 30th from 9am-noon.

Chief George and Sargant Knapp will be attending a school threat training next week.

#10. Range Update

Chief George stated that they are keeping an eye on the flooding at the range.

Chief George is attending a DNR training on March 23rd that goes over range rules with the DNR.

#11. Committee Reports

Trustee Van Straten reported on the streets committee meeting. The committee discussed having the County Quote on fixing each road then get information on possibly taking a loan out to do all at once. The street repair budget for 2019 is \$20,000 because the sidewalks had to be paid for up front.

Trustee Bunnell reported on the Ordinance Committee meeting. They went over the bond schedules, it took longer than expected. They will review recently amended ordinances next month.

Shay Foxenberg was unable to attend but sent an email to President James. The annual report is finished and submitted.

Trustee Bunnell reported on the Fire Department. The Firefighters Association obtained their goal of just over \$26,000 to purchase a new Jaws of Life. The money was from fundraisers and donations done by the volunteer members of the department, no tax dollars were used. The next goal is another 25,000-30,000 for a new AED for the ambulance.

#12. Finance Committee examination of bills & vouchers

Village President Terri James appointed Trustees Dontje and Bunnell to review the bills in the absence of Trustees Schmoock and Gomm.

M/S/P Dawes/Bunnell to approve the bills as presented

#13. Village President Misc.-DOT meeting regarding HWY 54 project

Village President James reported on some upcoming league of WI Municipalities training. She encouraged all Trustees to attend at least one.

There is a DOT meeting in Shiocton on March 13th regarding the HWY 54 road project, she would like to see the Trustees attend since it involves cost to the village.

#14. Discuss Water rate increase

The Clerk reported that she has discussed a water rate increase with the auditors. There are two ways to do it one is a simple rate increase over several years (3%/yr.) the other is a full rate increase, all at once and is costly to hire someone to do it. She will gather more info.

#15. Forthcoming Events

#16. Public Comment – This is a time for the public to bring up any concerns they would like the Board to address.

#17. Adjourn

There being no further business to come before the board the meeting was adjourned at 7:20p.m.

Posted and dated March 13, 2019

Laurie Bunnell, Village Clerk/Treasurer

These minutes are a condensed version of all the conversations that took place at the meeting. These minutes are a draft and will not be approved until the next regular Board meeting.