

### **#1 Call to Order**

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the month of November 2019 was called to order by Village President Terri James at 6:00 p.m.

### **#2 Pledge of Allegiance to the Flag of the United States of America**

### **#3 Roll Call**

Roll call was taken and present were Village President Terri James, Trustees Bunnell, Gomm, Dawes, Winterfeldt and Van Straten. Trustee Schmooch was excused. DPW Corny Van Voorhis, Dan Nabbefeld, Sgt. Sara Knapp, Shay Foxenberg, Chief George, Tom Knorr, Kevin Conradt and Village Clerk Laurie Sweeney.

### **#4. Acceptance of minutes from previous meeting**

Village President Terri James mentioned a typing error. The last minutes referenced “well #q” and it should have been well #1.

**M/S/P Gomm/Dawes to approve the minutes from the previous meeting with the one correction.**

### **#5. Tom Knorr – Trees at Hamlin Park**

Tom Knorr made a statement: “I have been advised to make two comments, One, the letter sent should have been sent certified mail because he did not get the letter until recently. Two, please take care of the trees in the village. The third time there is damage won’t be able to be considered an act of nature.” Tom left after he made his statement.

Village President Terri James stated that the village insurance company recently denied a claim made by Mr. Knorr, stating that the trees looked to be healthy and the damage to his property was an act of nature.

DPW Van Voorhis stated the trees are scheduled to be checked and trimmed in 2020.

### **#6. Approve amendments made to Ordinance 12-1-1 Shooting Range**

Trustee Bunnell explained that the Ordinance Committee is recommending that the range rules be made a village ordinance. There were some changes to update to current law, age 16 or older can be unescorted. The ordinance will be added to the park rules/ordinance.

**M/S/P to Approve amendments made to Ordinance 12-1-1 Shooting Range as recommended by the committee.**

### **#7. Approve revisions to Ordinance 3-1-12 and 3-1-11 Bid Solicitation Procedures**

The Clerk explained that the current ordinance still has the old amounts for minimum bid requirements. The committee updated the ordinance to read the current state required amounts.

**M/S/P Dawes/Gomm Approve revisions to Ordinance 3-1-12 and 3-1-11 Bid Solicitation Procedures**

**#8. Approve Ordinance 3-1-9(c) Retention of nominal overpayments**

The Clerk explained that many municipalities have a policy of not mailing refunds for nominal payments. There are times when residents pay taxes, fines, etc. and the cost to cut a check and mail it is more than the refund. The committee decided to recommend a \$5.00 limit.

**M/S/P Dawes/Van Straten to Approve Ordinance 3-1-9(c) Retention of nominal overpayments.**

**#9. Approve Amendment to Ordinance 12-1-1(b)(26) to allow service dogs in village parks**

The current ordinance reads no dogs allowed in the village parks. This amendment would allow service dogs. Trustee Winterfeldt also mentioned that the road at Lake Park is an actual street so dogs are allowed on the road only.

**M/S/P Dawes/Van Straten to Approve Amendment to Ordinance 12-1-1(b)(26) to allow service dogs in village parks**

**#10. Approve Amendment to Ordinance 12-1-4(a) Park Hours**

The current ordinance says the park hours are dusk to 7:00 am and also references the life guards at the swimming lake. The committee just removed the reference to the lifeguards and changed the hours to 10:00 pm to 7:00 am.

**M/S/P Van Straten/Bunnell to Approve Amendment to Ordinance 12-1-4(a) Park Hours**

**#11. Approve Amendments made to Ordinance 11-3-14 Electronic Smoking Devices**

Trustee Bunnell explained that the revision updates the ordinance to current state statute and includes wording to not allow them in public buildings, no person can provide electronic smoking devices to a person under the age of 18 and no person under the age of 18 can possess.

**M/S/P Van Straten/Winterfeldt Approve Amendments made to Ordinance 11-3-14 Electronic Smoking Devices**

**#12. Approve amendments made to Ordinance 11-2-13 Harassment**

Trustee Bunnell explained that the amendments would add electronic forms of communications like texting and social media.

**M/S/P Dawes/Winterfeldt to Approve amendments made to Ordinance 11-2-13 Harassment**

**#13. Approve amendments made to Ordinance 11-5-9 Purchase or Possession of Tobacco Products.**

The committee added electronic smoking devices for juveniles.

**M/S/P Dawes/Winterfeldt to Approve amendments made to Ordinance 11-5-9 Purchase or Possession of Tobacco Products.**

**#14. Approve amendments made to Ordinance 13-1-22 (d)(3) Rear setbacks for accessory buildings**

The Clerk explained that the current ordinance states the rear setback for accessory buildings is 25 feet. The village building inspector stated that he would suggest five feet.

**M/S/P Dawes/Van Straten to Approve amendments made to Ordinance 13-1-22 (d)(3) Rear setbacks for accessory buildings**

**#15. Approve/Deny Operator License for Eric Peters and Thomas Schulz**

**M/S/P Gomm/Dawes to Approve Operator License for Eric Peters and Thomas Schulz**

**#16. Tom Dix relinquish liquor license and Approve/Deny Jennifer Baltz request for Class B liquor license**

**M/S/P Dawes/Bunnell to Approve Jennifer Baltz request for Class B liquor license**

**#17. Approve 2020 Election poll workers- Don Payne, Tammy Free, Diane Boelter, Sara Knapp, Darlene Steinbach, Marilyn Sausen**

**M/S/P Winterfeldt/Dawes to Approve 2020 Election poll workers- Don Payne, Tammy Free, Diane Boelter, Sara Knapp, Darlene Steinbach, Marilyn Sausen**

**#18. Street/Utilities Reports- Director of Public Works Cornelius Van Voorhis**

\*Van Voorhis reported that the waste water lab had a DNR audit and it went well.

\*The new Kubota arrived

\* Well #1 is up and running and Speedy Clean started televising, once done they will get a list of repairs that need to be done.

\*The library had a sewer back up. The DPW is looking at options for a long-term fix.

\*The quote for the repairs to the manway on the water tower is \$7,150.

\*There is an upcoming meeting that will require DPW Van Voorhis to give them a list of equipment that the village would rent out in case of emergency. The Board would like to check with the insurance company to see who covers the equipment while rented out.

\*The Case tractor and garbage truck needed new steer tires.

\*All the streets are patched

\*Village President James has not heard back from the County about weight limits **on the Village streets.**

**#19. Shiocton Police Department October Activity Report- Chief George**

**Chief George gave a copy of her 2020 budget to the Board.**

Chief George reported that Josh Winterfeldt is starting on his own this week.

Halloween went well. Chief George had some feedback regarding the times. It was suggested that the 5-7pm be changed to 4-6pm so it is not so dark out.

Harassment-3, animal call-10, suspicious-3, traffic safety-2, welfare check-4, ordinance-7, lost and found-4, 911 hangup-5, assist-6, traffic-19, medical-6, damage-1, reckless driver-1, accident-2, fraud-1, disturbance-3, crime prevention-45, motorist assist-1, theft-2, alarm-4, noise-1, trespassing-1, total 65

Chief George had a request from a resident who lives on HWY 54 that wants to duck hunt behind his house when the water is high. After some discussion the Board decided to deny the request. They feel because it is not his property it would be hard to grant him permission and not others that may find out and request the same and they don't want it to get carried away.

#### **#20. Range Report- Chief George**

The range is picking up with the upcoming hunting season. Chief George will be doing extra maintenance during the shutdown in November.

#### **#21. Finance Committee examination of bills & voucher**

Trustee Bunnell was asked to sit in for Trustee Schmoock in her absence.

#### **M/S/P Dawes/Gomm to approve the bills as presented**

#### **#22. Village President-Misc**

Village President James made a statement regarding information in closed sessions. Information from closed sessions remains closed until the matter is resolved.

James received a letter regarding the increase in sales tax in Outagamie County, a portion of that will be coming to the municipality.

#### **#23. Committee Reports-**

Shay Foxenberg presented a statement from the Library Board. She went over the 2020 budget that was approved by the Library Board. Shay showed the Board some of the books that were purchased with the funds from last year.

#### **#24. Clerk- Christmas party**

The Clerk asked the Board what they wanted to do for a Christmas party. Trustee Winterfeldt mentioned that the December meeting is the same night as the school's chili dinner and concert. The Board decided to not have a party this year due to conflict in schedules.

#### **#25. Public Comment – This is a time for the public to bring up any concerns they would like the Board to address**

Kevin Conratt presented a picture of the bridge that Shadows on the Wolf will be installing at the property on Old 54 Rd. They are hoping it will be done by end of year. Shadows also stocked the lake with fish again. There was discussion on making it a rule that only children under 16 and disabled people are allowed to fish the lake. The ordinance committee will look at that.

#### **#26. Roll Call Vote to go into closed session per WIS STATE STATUTES 19.85(1)(g) for the purpose of Discussing Attorney Advice**

**Gomm-aye, Dawes-aye, James-aye, Winterfeldt-aye, Bunnell-aye, Van Straten-aye**  
**Trustee Bunnell recused himself.**

#### **#27. Motion to adjourn closed session and reconvene in open session**

**M/S/P Dawes/Winterfeldt to adjourn closed session and reconvene in open session**

**#28. Decisions/Motions from closed session discussion**

**There was a motion made and approved in closed session**

**#29. Adjourn**

There being no further business to come before the board the meeting was adjourned at 8:02 p.m.

Posted and dated November 15, 2019

Laurie Sweeney, Village Clerk/Treasurer

These minutes are a condensed version of all of the conversations that took place at the meeting. These minutes are a draft and will not be approved until the next regular Board meeting.