

### **#1 Call to Order**

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the month of January was called to order by Village Clerk Laurie Bunnell at 6:00p.m.

**M/S/P Schmoock/Van Straten to appoint Trustee Bunnell to run the meeting in President James absence**

### **#2 Pledge of Allegiance to the Flag of the United States of America**

### **#3 Roll Call**

Roll call was taken and present were Village President Terri James was excused. Trustees Bunnell, Dontje, Van Straten, Schmoock and Dawes were present. Also, present were Police Chief Amber George, Sgt. Sara Knapp, Village Clerk Laurie Bunnell, Corny Van Voorhis, Dan Nabbefeld, Shay Foxenberg.

### **#4. Acceptance of minutes from previous meeting**

**M/S/P Van Straten/Dontje to approve the minutes from the previous meeting**

### **#5. Approve/Deny Operator license for Andrew Janssen, Brady Ernst and Josue Gonzalez**

**M/S/P Dawes/Van Straten to Approve Operator license for Andrew Janssen, Brady Ernst and Josue Gonzalez**

### **#6. Approve Certified Survey Map for Jack Colwitz**

Jack Colwitz explained that the certified survey map was to split the properties and allow an easement for the home and business to share the driveway.

**M/S/P Dawes/Dontje to Approve the Certified Survey Map for Jack Colwitz**

### **#7. Letter to relinquish Liquor license- Jack Colwitz**

Jack Colwitz wrote a letter to the Board relinquishing his liquor license effective the date of the closing for the sale of his business to Jake Lamb.

### **#8. Approve Liquor License for Jake Lamb, Shiocton Pump N Munch**

Jake Lamb is purchasing Colwitz BP and is requesting the liquor license be transferred into his name. The Clerk has a signed application on file.

**M/S/P Dawes/Van Straten to Approve the liquor license application for Jake Lamb**

### **#9. Street/Utilities Reports- Director of Public Works Corny Van Voorhis**

DPW Van Voorhis reported that there had been some equipment issues at the plant. The generator that runs the plant had the voltage regulator replaced but it is 37 years old and the Board should consider saving now to

replace it soon. The only other generator the Village owns is a portable one that is used for the lift stations. The cost to replace would be around \$40,000.

On January 1<sup>st</sup> the plow truck broke down. It needed a new alternator, batteries and air chamber for the brakes.

The tractor broke and the Kubota had to have the 4-wheel drive, the PTO and a cylinder replaced. The Kubota was about \$6,500 to fix. Trustee Dawes stated that after putting \$6,500 into it they should keep it until it no longer runs. Trustee Dontje asked if they keep a maintenance log book. Van Voorhis stated they do keep track of routine maintenance.

The blower motor for the aeration at the plant had to be replaced. The original one was a 20H electric and was replaced with a 25H.

The lift station on Park Ave had a leaky discharge pipe, while they were down there fixing it they noticed the other two pipes were rusted out so they were replaced.

The DPW cut down dead trees at Lake Park, 5 in the center circle and 7 pines on the West side.

The pump at the plant is not pumping enough and needs to be replaced.

Van Voorhis suggested that the Streets Committee meet and make a plan for road repairs in 2019. The Clerk mentioned to keep in mind what is budgeted.

Van Voorhis suggested that the Ordinance Committee review the current flood elevation certificate application and maybe update it.

Trustee Van Straten talked about the electricity bill at Lake Park. The bill was really high the last couple months and this month was down. The DPW removed some outdoor security lights but Trustee Bunnell suggested keeping some for security. He suggested checking with WE Energies to install street lights,

#### **#10. Shiocton Police Department December Activity Report- Chief George**

Chief George requested the Police committee meet to go over the PSL position. Chief George will be attending the Chiefs conference/school this month.

#### **#11. Range Update**

Chief George gave the Board the 2018 expenses and revenues. The cell phone for the range is working well, there are a lot of calls on the weekend. They will be working on condensing the signs as requested.

#### **#12. Committee Reports**

Shay Foxenberg reported on the Library. Shay is working on closing out 2018 financials. There were funds left in some accounts that they moved to other accounts to balance things out.

The Packer Historian was a hit. They are trying to work on more programs for adults.

OWLS is helping with a program to encourage kids to read at home.

They are working on getting rid of outdated materials to make room for new.

The 2018 circulation was down from the year before by about 785 items and the patron visits down by 1,176.

#### **#13. Finance Committee examination of bills & vouchers**

Trustee Bunnell appointed Trustee Dontje to fill in for Trustee Gomm on the finance examination of bills.

**M/S/P Dawes/Schmoock to approve the bills as presented.**

#### **#14. Forthcoming Events**

Trustee Bunnell scheduled committee meetings for ordinance committee, police committee and streets committee.

**#15. Public Comment – This is a time for the public to bring up any concerns they would like the Board to address.**

**#16. Adjourn**

There being no further business to come before the board the meeting was adjourned at 7:00p.m.

Posted and dated January 16, 2019

Laurie Bunnell, Village Clerk/Treasurer

These minutes are a condensed version of all the conversations that took place at the meeting.