

#1 Call to Order

The regular monthly meeting of the Village Board of Trustees of the Village of Shiocton for the month of January was called to order by Village President Terri James at 6:00p.m.

#2 Pledge of Allegiance to the Flag of the United States of America

#3 Roll Call

Roll call was taken and present were Village President Terri James, Trustees Bunnell, Van Straten, Schmoock, Gomm and Dawes. Trustee Winterfeldt was excused. Also, present were Police Chief Amber George, Village Clerk Laurie Sweeney, DPW Corny Van Voorhis, DPW Dan Nabbefeld, DPW Dan Conradt and Library Director Shay Foxenberg.

#4. Acceptance of minutes from previous meeting

M/S/P Bunnell/Dawes to approve the minutes from the previous meeting

#5. Approve/Deny Operator licenses for Brandon Wienandt & Destannie Wagner

M/S/P Dawes/Van Straten to Approve Operator license for Brandon Wienandt & Destannie Wagner

#6. Amend Approval made to Ordinance 13-1-22 (d)(3) Rear setbacks for accessory buildings

The first amendment that was approved had “twenty-five feet (5)”. The corrected amendment is “Five feet (5)”

M/S/P Dawes/Gomm to Approve Amendment made to Approval for Ordinance 13-1-22 (d)(3) Rear setbacks for accessory buildings

#7. Delete Ordinance 12-1-9 Village of Shiocton Public Firearms Range and Training Facility Standard Operating Procedures

The revised SOP’s were put in the ordinances as 12-1-1 (c)

M/S/P Bunnell/Dawes to Delete Ordinance 12-1-9 Village of Shiocton Public Firearms Range and Training Facility Standard Operating Procedures

#8. Approve Amendment to Ordinance 6-2-7 Snow and Ice Removal

In section (c) Failure to remove snow and ice within twenty-four (24) hours shall also constitute a public nuisance and subject responsible persons to the penalties applicable for violation of Village public nuisance ordinances” take out public as shown above.

Delete section (e)

In section (g) “An account of the expenses incurred by the Village to abate the snow and/or ice hazard shall be kept and such expenses shall be charged to and paid by the parcel or lot owner. Said expenses shall not be less than Thirty Dollars (\$30.00).” should be changed to “An account of the expenses

incurred by the Village to abate the snow and/or ice hazard shall be kept and such expenses may be charged to and paid by the parcel or lot owner. Said expenses shall be not less than Fifty Dollars (\$50.00).

In the past if a citation needed to be issued for failure to remove snow and ice it would be referred to the public nuisance ordinance. Now it will be issued under Ordinance 6-2-7.

M/S/P Dawes/Schmoock to Approve Amendment to Ordinance 6-2-7 Snow and Ice Removal

#9. Approve Amendment to Ordinance 11-6-3 Public Nuisances Affecting Health

Due to the changes in Ordinance 6-2-7 Snow/Ice Removal in ordinance 11-6-3 section (n) will be deleted

M/S/P Dawes/Gomm to Approve Amendment to Ordinance 11-6-3 Public Nuisances Affecting Health

10. Approve Amendment to Ordinance 10-5-36 Permitted Parking or Storage of Recreation Vehicles

There were a couple of minor changes to Ordinance 10-5-36 Permitted Parking or Storage of Recreation Vehicles.

Questioned was the wording on section (c)(4): Used for storage of goods, materials or equipment other than those items considered to be part of the unit or essential for its immediate use". Chief George explained that this section for enforcement purposes pertains more for people using a boat for permanent storage year-round where stuff starts to accumulate.

Under (d) (1) "If said recreational vehicles or boat is not moved or removed within five (5) days, the Police Department shall cause to be issued a citation to the property owner or tenant of the property upon which said recreational vehicle or boat is stored" be changed to "If said recreational vehicles or boat is not moved or removed within five (5) days, the Police Department may issue a citation to the property owner or tenant of the property upon which said recreational vehicle or boat is stored.

Under (d)(2) change the shall to a may in the first sentence so it reads "If such recreational vehicle or boat is not moved or removed within twenty (20) days after issuance of a citation, the Chief of Police or designee may cause the recreational vehicle ..."

M/S/P Gomm/Dawes to Approve Amendment to Ordinance 10-5-36 Permitted Parking or Storage of Recreation Vehicles

11. Approve Amendment to Ordinance 10-5-8 Unlicensed, Junked Vehicles and Appliances on Private Property

Two minor changes were made. In section (a) the last sentence read "nuisance 4nd in compliance" which will be changed to "nuisance and in compliance".

Under section (2) "If such vehicle or appliance is not removed within twenty (20) days after issuance of a citation, the Chief of Police or designee shall cause..." to be changed to "If such vehicle or appliance is

not removed within twenty (20) days after issuance of a citation, the Chief of Police or designee may cause..."

M/S/P Dawes/Schmoock to Approve Amendment to Ordinance 10-5-8 Unlicensed, Junked Vehicles and Appliances on Private Property

12. Department of Public Works December report- Cornelius Van Voorhis

DPW Van Voorhis reported that he has been looking at the water gallons sold versus gallons treated. In 2019 there was 18,400,000 sold and 54,900,000 treated. This could be from a combination of leaks in the system and residents running sump pumps into the drains.

Van Voorhis suggested a Clear Water Inspection Program. He had an example of a letter from the City of Omro. The DPW would inspect all residential properties to make sure the sump pumps were not going into the drains and find any other issues. The Utilities Committee will meet to go over the information.

There was a man hole cover that was partially off and the DPW fixed it. The next day the lid was completely off and a car blew a tire when they ran it over. The DPW thinks someone was tampering with the manhole cover. It was replaced with a different kind of cover that is not as easy to remove.

The Clerk asked about the damages to the car that blew the tire. The owner contacted the Village Hall and provided receipts for a new tire and hub assembly in the amount of \$578.80. The Clerk asked the Board if they wanted to pay the bills or submit it to the insurance company as a claim.

M/S/P Dawes/Bunnell to just pay the bills and not file an insurance claim

Van Voorhis reported that the pump in the basement at the plant that pumps the sludge needs to be replaced and re-piped. They have another variable drive pump they can use then all they need to do is re-pipe and the low quote for that is \$2,000. They would use PVC pipe.

The sludge press is worn out and needs to be rebuilt. The low quote on that is \$9,000. That is part of the 5year plan and was scheduled to be rebuilt in 2020.

Trustee Van Straten asked about the sewer main on HWY 76 that is being replaced. Van Voorhis reported that they are looking at mid-February if the river is low enough. That will be about \$20,000 and will be paid for with funds from utility bills.

DPW Van Voorhis announced his retirement date will be April 3, 2020. The Board talked about when they should hire the new person and decided that the Personnel Committee should meet soon to start the process.

Van Voorhis mentioned the Class B weight limits that the Board was looking into for Village streets. He suggested that instead of putting a blanket weight limit on all streets they should look at the individual streets to make sure they can handle it. Some of the streets, like Park Ave and Morgan Ave. have shallow sewer lines.

Van Voorhis reported that they will start looking at the utility ordinance to update it. There are not many out there to use for an example but the Town of Dale has one similar and he will use that as a guideline.

13. Shiocton Police Department December Activity Report- Chief George

Chief George reported that they are working with the library on the Easter egg hunt.

Calls for December:

BUSINESS CHECK	3
911 MISSDIAL	5
ACCIDENT	1
ANIMAL	2
RECKLESS DRIVER	3
HARASSMENT	2
LOST AND FOUND	1
WELFARE CHECK	3
WEAPON	1
TRESPASSING	3
MEDICAL	4
MOTORIST ASSIST	3
NOISE COMPLAINT	1
ORDINANCE	10
PARKING COMPLAINT	7
FRAUD	1
TRAFFIC STOP	27
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14. Range Update

Chief George reported that in December there was more gravel put on the long road. There are new paper targets being handed out at the range. They have all the range information on them.

15. Committee Reports

Shay reported that she and the Library Board had found ways to use the extra funds in the budget that were from unused staff hours. They purchased an Easter bunny suit, two arm chairs and an area rug. Shay attended a directors meeting at OWLS and was happy to report that she has the support of her Library Board and a very supportive municipality. The new talk at the meeting was about the upcoming movement to go “fine free”. There are many libraries that are already doing it and the Library Board will be looking into seeing if it is good for Shiocton Library.

16. Village President-Terri James

Village President Terri James reminded the Board that when they have a committee meeting, they need to turn in their notes to the Clerk so she can type the minutes for the meetings.

17. Clerk Misc.

Clerk Sweeney reported that the rate case study application has been submitted to the Public Service Commission and the suggested rate of increase is 87%.

Clerk Sweeney stated that every year she gets approval from the Board to go on ambulance runs when needed during the day. She only responds if there is a second or third request for EMT’s. If she has comp time, she will offset the run time with that or sick time but otherwise does not make up the time. She also wanted to

inform the Board that there are times she does fire dept. work while at her desk. Examples would be handing out tickets to members, typing minutes, answering questions from members, etc.

Trustee Bunnell stated that employees should be allowed to provide this service to the Village residents if they are on the fire department. The fire department is part of the village.

Dan Nabbefeld stated that he will go on a run if there is no one else around or if he is needed.

Trustee Schmoock and Dawes agreed and stated they have no issues with the current agreement, allowing village employees to respond to EMS and fire calls if the fire department is short on help.

Trustee Gomm stated it is an asset to our community to have these employees around during the day.

Clerk Sweeney reported that there will be a spring primary election on February 18, 2020.

18. Finance Committee examination of bills & vouchers

M/S/P Dawes/Gomm to Approve the bills as presented

19. Forthcoming Events

20. Public Comment – This is a time for the public to bring up any concerns they would like the Board to address.

21. Adjourn

There being no further business to come before the board the meeting was adjourned at 7:02p.m.

Posted and dated January 15, 2020

Laurie Sweeney, Village Clerk/Treasurer

These minutes are a condensed version of all the conversations that took place at the meeting.