

12-1-1(c)

Village of Shiocton Public Firearms Range and Training Facility Standard Operating Procedures

(A)The Firearm Range at the direction of the Shiocton Police Department and under the authority of the Village of Shiocton Board establishes the following rules for the Village of Shiocton Public Firearms Range and Training Facility located at N5684 Lake Park Street, Shiocton, WI 54170.

The Village of Shiocton Public Firearms Range and Training Facility is open to the public in accordance with the established Standard Operating Procedures (SOPs)

Firearm Safety

(B)Shooting incidents are rare on ranges. The following range rules and regulations are established to ensure safety and discipline for individuals using the range as well as safety for our neighbors and surrounding communities.

All users are required to enforce these rules. All users are expected to politely point out to any user in violations of these rules, the nature of the violation, request they stop and if continued violation occurs, report the incident along with the violators name to the Shiocton Police Department (920-986-3294) for further action.

Penalty: The Shiocton Police Department will review all incidents and may take one or more of the following actions:

- No action
- Written warning/Citation for Municipal Court
- Temporary restriction of use/removal from the range
- Loss of privileges
- or other penalties as prescribed by the Village Board

(C)Individuals using the range shall become familiar with the range safety rules and procedures prior to using the range.

The range safety rules and procedures help to provide range supervision and allow for enforcement of shooting range safety rules to reduce or eliminate incidents from occurring at the range.

Categories:

Gun Safety Rules: These rules shall be followed at all times

❖ 4 Fundamental Rules for Safe Gun Handling

1. **Always** keep the gun pointed in a safe direction.
2. **Always** keep your finger off the trigger until ready to shoot.

3. **Always** keep the gun unloaded until ready to use.
4. **Always** treat a firearm as if it were loaded.

❖ Rules for Using or Storing a Gun

1. **Know your target and what is beyond.**
2. Be sure the gun is safe to operate.
3. Know how to use the gun safely.
4. Use only the correct ammunition for your gun.
5. Wear eye and ear protection as appropriate.
6. Never use alcohol or drugs before or while shooting
7. Store guns so they are not accessible to unauthorized persons.
8. Be aware that certain types of guns and many shooting activities require additional safety precautions.

❖ Prohibited Materials

All types of Exploding targets and target that cause shrapnel are prohibited!

The safety of the range is an ongoing concern and the use of the exploding binary targets is **not allowed**. It is two chemicals that when mixed becomes an explosive. When hit with a high speed round it explodes, causing the container to become flying shrapnel, a very loud boom, sending white smoke into the air. This is an unnecessary disturbance in the Village and surrounding area.

Homemade and commercially available shooting stands are prohibited! Paper placed within the furnish targets stands only! (Paper cannot hang off of the stand)

No cans, glass or plastic bottles, boxes, ect. allowed as targets!

Range Usage:

(D)

- All vehicles shall be parked in the designated parking area. No driving or parking on the grass.
- Range is to be used as posted.
- Authorized Range Volunteers shall report all shooting violations witnessed to the Shiocton Police Department. Usage shall comply with all Pitman Robertson Grant Regulations, DNR contracts and all other applicable grant restrictions used in construction and upkeep of the range.
- **Please remember to call ahead for hours of operation. The range may be closed from time to time for maintenance and training.**

Range Fees:

(E) Donation boxes are available at each range entrance. All clubs/organizations will fill out a permit form and show proof of insurance. Exceptions may be made by the Village Board or Chief of Police, Kristine Brownson.

(F)

Before Use:

- Raise the Red Range Flag located at firing line.
- Inspect Range for hazards (including children and animals) prior to use.
- All Range users are personally responsible for range safety and safe shooting.
- Abuse of range safety rules and safe shooting rules will result in penalties and/or loss of privileges of the firearms range.
- All shooters are responsible to immediately correct any unsafe conditions. If you observe an unsafe condition that you are unable to correct, report it immediately to range attendant or the Shiocton Police Department (920-986-3294) Monday thru Friday excluding Holidays from 7:30 am until 4:30 pm or (920) 832-5000 after hours.
- Pets other than service animals, are not allowed on the Shooting Range unless they are contained the owner's vehicle.

(G)

General Safety Rules

Failure to comply with any of the General Safety or Specific Range Rules may result in fines and/or loss of shooting privileges at the range.

- Designate a Range Safety Officer when none is present or assigned when there is an organized shoot.
- **It is the responsibility of all Range Users to know and obey all range rules.** Before using the range for the first time, all users must read the Range Rules and agree to abide by the rules.
- Know where others are at all times.
- Do not handle a firearm or stand at the firing line while others are downrange.
- While others are down range, all shooters **must** step away from the firing line.
- Stop shooting immediately upon the command "**Cease firing.**"
- All firearms on the firing line shall be handled in a safe manner
- Keep the muzzle direction downrange at all times or under your control
- Keep finger off the trigger until ready to fire
- Keep all firearms unloaded and all actions open until on the firing line and ready to fire
- Any firearms requiring maintenance shall be removed from the firing line to a designated safety area **ONLY** after it has been cleared of all ammunition
- Keep the action of the firearm open at all times except when actually shooting or holstering the firearm
- **Shoot only at paper targets. Homemade and commercially available shooting stands will not be allowed.** No shooting at unauthorized targets (cans, bottles, boxes, fruit, spinners, appliances, exploding targets, etc.). At no time shall any individual discharge a firearm in a manner that potentially jeopardizes the safety of others. This may include shooting at target stands or frames, any object containing glass, or any such material that may cause potentially dangerous debris. **Shoot only so that the projectile impacts the backstop berm.**
- All shooters are required to pick up all paper targets they used and all spent ammunition casing when finished with shooting. Failure to retrieve such targets and casing shall be considered littering and subject the violator to fines and/or loss of shooting privileges at the range.
- Everyone within close proximity to an active firing line should wear eye and ear protection at all times. Spectators should also wear ear and eye protection on the firing line.

- Prior to leaving the firing line, a shooter must unload and make their firearm safe
- Obey all commands from Village staff/attendant or law enforcement
- All range users are personally responsible for range safety and safe shooting
- Politely and positively respond when corrected concerning a violation of Range rules
- NO ALCOHOL OR DRUGS ARE ALLOWED ON THE FIREARMS RANGE.

(H) After Use

- Shooters must clean their area after each use
- Remove “live” or “dud” ammunition from the range. Police your area after firing by placing all trash, “spent” casings, shells, boxes, etc. in the appropriate containers provided.
- All shooters are required to pick up all targets they used and all spent ammunition casing when finished with shooting. Failure to retrieve such targets and casing shall be considered littering and subject the violator to possible fines and loss of shooting privileges at the range.
- Remove and discard your paper targets. Keep the Range clean. Failure to do so can result in fines and/or loss of shooting privileges.
- Secure all range equipment
- Last person leaving the Range must lower the Red Range Flag

(I) Specific Range Rules

- All shooting will be in authorized areas only
- Respect others and their equipment
- All persons before using the range for the first time must read the Range Rules and agree to abide by the rules.
- Safety briefing to be given to all groups, organizations, clubs, etc., before any shooting takes place
- Adult supervision is required for all shooters under the age of 14 years of age. Shooters under the age of 14 years old must be accompanied by a parent, guardian or adult designated by the parent or guardian.
- Harassment will not be tolerated by anyone at the range
- No one shooter to be permitted more than four (4) firearms per visit or no more than one (1) hour of shooting time. Exception – no one else waiting to shoot
- No one shooter shall use more than one shooting bench at a time
- Only firearms of .223 or greater Caliber allowed at the 200/300/500 yard range.
- Only Pistol and Pistol Caliber firearms may be fired on the handgun range. No AR 15, .223 Caliber, or shot guns. (Exceptions- Law Enforcement.)
- **All target materials will be paper or cardboard. Shoot N C targets are acceptable.**
- **NO spinners, exploding targets, clays, bottles, cans, boxes, fruit, and appliances.**
- No skeet or clay target shooting
- Shooters are responsible for removing their target material
- Shooters are responsible for picking up all their brass/shell casings
- **Litterers will be cited for violations**
- No firearms or devices may be used on the range that exceed the design specifications without the prior approval of the Village Board or Police Chief

- Department of Natural Resources will cite any and all violators pertaining to DNR rules/regulations
- All violators will be prosecuted to the full extent of any and all Federal, State, County and Village ordinances.
- All violators are subject to expulsion from the range complex.

(J) Special Public functions:

- During public events on the range, those responsible shall appoint a range officer. The range officer shall be responsible for the shooting activities at the firing line and shall be the only one to give the command to “commence fire”. Anyone seeing a dangerous condition can call a “cease fire”.
- The Range Officer has total control of all activities on the range and must be obeyed
- The Range Officer shall be responsible for ensuring that all firearms are unloaded during a cease fire, and that no firearms are handled while any person is down range.
- No ammunition shall be handled in designated safety areas. All firearms must be proven clear at a designated safety area immediately upon arriving at, and prior to departing, the range facilities.
- If a misfire or jam occurs, the shooter shall signal the RSO (by raising hand while keeping muzzle pointed downrange) who will clear the firearm.
- At the “Cease Fire” command, all firearms shall be immediately set down with muzzle downrange, and shooter must step back away from the firearm and bench.
- Firearms may only be handled after the range has been cleared and declared “Ready for Fire”
- All firearms placed on a firing line bench must have actions open until ready to fire. Handguns in holsters (only those holsters which point the muzzle towards the ground are permitted) must be unloaded, un-cocked, with any detachable magazine removed, until made ready to fire.
- No persons impaired by alcohol or drugs shall be permitted to handle or discharge firearms on the Firearms Range. No alcohol is permitted on any range.
- The use of alcohol or illegal drugs is forbidden on the Firearms Range and will result in immediate expulsion

(K) The Range Rules shall be enforced by the Village of Shiocton Police Department

(L) *Forfeitures for Violations of Section 12-1-1 (c)*

- a. 1st Offense — \$124.00
- b. 2nd Offense — \$187.00

Administrative rules governing how the range facility operates

All administrative rules governing the operation of the shooting range facility shall be developed by the Village Board and approved by the Village Board and shall be made available to the public.

Hours of Operation as governed by the Village Board shall be 7:00 a.m. – the “Official” Shiocton sunset unless with prior approval of the Village Board.

Emergency Rules: are created to minimize confusion and save time responding during an emergency

Personal Injury: Call 911 to secure aid. Return to the injured person and do what you can to help. Post a person, if available, at the range entrance to direct emergency vehicles. Take written notes from all witnesses.

Fire: Call 911 then clear the area. Post a person, if available, at the range entrance to direct emergency vehicles.

The range location is: N5684 Lake Park Street., Shiocton, WI 54170

Range Board Contact Information:

Name:	Phone:
Law Enforcement: Chief Brownson	920-986-3294
Village Board: Village Hall	920-986-3415

* All emergencies MUST be reported to 911 or the Shiocton Police Department and subsequently to the Shiocton Village Board.